



DIRECTORATE OF DISTANCE EDUCATION
GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY
HISAR - 125001 (HARYANA)
(Established by state Legislature Act 17 of 1995)
"A" Grade NAAC Accredited

Prof. Om Prakash Sangwan
Director

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Ref. No. : DDE/2022 /...649.....
Dated: 07/07/2022

To

The Joint Secretary,
University Grants Commission,
Distance Education Bureau,
35, Feroze Shah Road, New Delhi.

Sub: - Compliance of deficiencies/defects in application for offering ODL programmes for academic year 2022-23.

Respected Sir,

This is with reference to your e-mail dated 23.06.2022 & 01.07.2022 on the subject cited above.

In this regard, it is submitted that the deficiencies/defects in the application for offering ODL programmes for academic year 2022-23 have been rectified and required documents have been attached serial-wise (as per specific remarks) as mentioned below: -

S.No.	Deficiencies/Defects	HEI Level Compliance
1	Appointment of Full time Director is mandatory as per UGC (Open and Distance Learning Programmes & Online Learning Programmes) Regulations, 2020	Full time Director has been appointed vide ADVT. No. 2/2018 on deputation basis as per approval of Executive Council of the University in the 90 th meeting agenda No. 36. Relevant documents are attached at Annexure 'A'
2	Copy of relevant page of Act not submitted	Copy of University Act is attached at Annexure 'B'
3	Copy of application is not displayed on HEI website	Copy of applications have been uploaded on University website and is displayed at the link http://www.ddegjust.ac.in/main/deb.php
4	*Inadequate faculty for MA(Hindi)	Matter is under consideration
5	Inadequate administrative staff	The details of administrative staff is attached at Annexure 'C'
6	Appointment letters and qualification of full time dedicated faculty for ODL programmes are to be submitted by the HEI	Copy of appointment letters and qualifications is attached at Annexure 'D'

However, the required documents have been uploaded on UGC (DEB) portal, the hard copy of said documents Annexure 'A' to 'D' is also attached for your kind consideration and further necessary action please.

With warm regards.

Encl: As above.


Director (DE)
GJUS&T, Hisar



**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE &
TECHNOLOGY, HISAR**

(Established by State Legislature Act 17 of 1995)
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ADVT. No. 2/2018

Applications on the prescribed online form for the non-teaching posts of Dean of Colleges, Director (Distance Education) and Assistant Director (Distance Education) are invited on regular basis. The online applications forms will be available on the University website w.e.f. 29.05.2018 from 9:00 AM and the last date for submission of application forms on the university website will be **18th June 2018, 5.00PM**. The copy of qualifications may be downloaded from University website. Detailed information with regard to number of posts, qualifications, selection criteria etc. may be seen on the University website (www.gjust.ac.in).

REGISTRAR

DETAIL OF POSTS ALONG WITH QUALIFICATIONS, PAY SCALE & NO. OF POSTS

<u>Sr. No.</u>	<u>Name of Post/Pay Band (unrevised)</u>	<u>Qualifications</u>	<u>No. of Posts</u>
1.	Dean of Colleges 37400-67000+ 10000 GP	<ol style="list-style-type: none"> 1. Ph. D. in any discipline 2. Master's Degree with at least 55% marks (or its equivalent grade of '6' in the UGC-7 point scale) from a recognised University. 3. At least 15 years of teaching experience in a recognised College/ University or other institute of higher education, out of which at least 5 years should be as Associate Professor/ Professor in the regular grade with AGP of Rs. 9000/- or above in a recognised College/ University or other institute of higher education. <p>Note:</p> <ol style="list-style-type: none"> (i) Not more than 57 years of age as on the last date of application for the post of Dean of Colleges (ii) In no case the appointee will continue to hold the post beyond 60 years of age. (iii) The post of Dean of Colleges will be non-vacation. (iv) The post may also be filled up on deputation basis keeping in view the Qualifications/ requirements as provided in para 1 to 3 above. 	01 (Gen.) Direct/ Deputation
2.	Director (Distance Education) 37400-67000+ 10000 GP (under SFS)	<ol style="list-style-type: none"> 1. Ph. D. in any discipline 2. Master's Degree with at least 55% marks (or its equivalent grade of '6' in the UGC-7 point scale) from a recognised University. 3. At least 15 years of teaching experience in recognised College/ University or other institute of higher education, out of which at least 5 years should be as Associate Professor/ Professor in the regular grade with AGP of Rs. 9000/- or above in recognised College/ University or other institute of higher education. <p>Note:</p> <ol style="list-style-type: none"> (i) Not more than 57 years of age as on the last date of application for the post of Director (Distance Education) (ii) In no case the appointee will continue to hold the post beyond 60 years of age. (iii) The post of Director (Distance Education) will be non-vacation. (iv) The post may also be filled up on deputation basis keeping in view the Qualifications/ requirements as provided in para 1 to 3 above. 	01 (Gen) Direct/ Deputation

3.	Assistant Director (Distance Education) 15600- 39100+6000GP (under SFS)	<p>Master's Degree with at least 55% of the marks from the Un recognized by the UGC or an equivalent degree of University; alongwith:-</p> <p>I. Minimum 03 years of relevant administrative work experier Government/Autonomous/Private Organization of N International repute with a minimum grade pay of Rs. 5400 Six Pay Commission).</p> <p>OR</p> <p>II. The candidate must have cleared the National Eligibility Test conducted by the UGC, CSIR or similar test accredited by th like SLET/SET with minimum 03 years experience in instit higher education/research institute.</p> <p>OR</p> <p>III. The candidates who are or have been awarded Ph.D de accordance with University Grants Commission (m standards and procedure for award of Ph.D degree) Regu 2009.</p> <p>Desirable:-</p> <ol style="list-style-type: none"> 1. Should be able to work on computer efficiently. 2. Excellent in oral and written communication in Hindi and English. <p>Age Limit- 18-50</p>	01 (Gen.)
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CRITERIA FOR SELECTION

DEAN OF COLLEGES:-

A.	Academic Background	30 Marks
(i)	2 marks each for securing more than 55% but less than 60% marks at Matric, 10+2/ PU/ Higher Secondary, Bachelor's Degree and Master's Degree (Max. 8 marks)	
(ii)	5 marks each for 1 st Division in Matric, 10+2/ PU/ Higher Secondary, Bachelor's Degree and Master's Degree (Max. 20 marks)	
(iii)	Additional marks for obtaining First Division at all the four levels i.e. Matric, 10+2/ PU/ Higher Secondary, Bachelor's Degree and Master's Degree (02 marks)	
B	Teaching/ Administrative Experience	20 Marks
(i)	2 Marks for each additional (beyond as mentioned at para 3 above) year of Teaching experience as Associate Professor/ Professor in the regular grade with AGP of Rs. 9000/- or above in a recognised College/ University or other institute of higher education. (Max. 12 marks).	
(ii)	Experience at the level of University Administration or as Principal of a recognized college (Max.08 marks)	
C	Assessment of Domain Knowledge & Teaching/ Administrative skills	30 Marks
	Based on (i) Conceptual clarity (ii) Innovativeness (iii) Awareness about Technological advances in Teaching/ Administrative system. (iv) Administrative skills	
D	Interview Performance	20 Marks
	Based on (i) Communication skills (ii) Vision (iii) Overall Personality	

DIRECTOR (DISTANCE EDUCATION) :-

A.	Academic Background	30 Marks
(i)	2 marks each for securing more than 55% but less than 60% marks at Matric, 10+2/ PU/ Higher Secondary, Bachelor's Degree and Master's Degree (Max. 8 marks)	
(ii)	5 marks each for 1 st Division in Matric, 10+2/ PU/ Higher Secondary, Bachelor's Degree and Master's Degree (Max. 20 marks)	
(iii)	Additional marks for obtaining First Division at all the four levels i.e. Matric, 10+2/ PU/ Higher Secondary, Bachelor's Degree and Master's Degree (02 marks)	
B	Teaching/ Administrative Experience	20 Marks
(i)	2 Marks for each additional (beyond as mentioned at para 3 above) year of Teaching experience as Associate Professor/ Professor in the regular grade with AGP of Rs. 9000/- or above in a recognised College/ University or other institute of higher education. (Max. 12 marks).	
(ii)	Experience at the level of University Administration or as Principal of a recognized college (Max.08 marks)	
C	Assessment of Domain Knowledge & Teaching/ Administrative skills	30 Marks
	Based on (i) Conceptual clarity (ii) Innovativeness (iii) Understanding of the use of Information Communication Technology in teaching-learning. (iv) Awareness about Technological advances in Distance Education. (v) Administrative skills	
D	Interview Performance	20 Marks
	Based on (i) Communication skills (ii) Vision (iii) Overall Personality	

ASSISTANT DIRECTOR (DISTANCE EDUCATION):-

A)	Academic Record	Max. Marks:50
i)	3 Marks each for obtaining more than 55% but less than 60% marks at Matric, 10+2, Bachelor's and Master's level	12 Marks
ii)	Additional 06 Marks each obtain 60% and above in Matric, 10+2, Bachelor's and Master's level	24 Marks
iii)	Additional Marks for obtaining 75% or above marks at Master's level	10 Marks
iv)	Ph.D. , if not considered for eligibility.	04 Marks
B)	Experience/Skills	Max. Marks : 10
i)	02 Marks for each year of experience. Subject to maximum of 05 Years after eligibility.	
C)	Domain Knowledge	Max. Marks : 20
	Domain Knowledge with respect to:- i. Conceptual clarity ii. Overall field knowledge iii. Knowledge of ICT	
D)	Interview	Max. Marks : 20

Note. If the number of applications are large, the shortlisting of candidates may be done by the University on the basis of criteria to be decided by the University

.Important instructions

Submission of online application form Advt. No. 2/2018

1. The prescribed application format is available on the University website to apply online. The fee of Rs. 500 (Rs. 125/- for SC/BC/EBPGC/ESM/PWD) and 50% concession in fee for women candidates may be deposited either through Net Banking or Debit Card/Credit Card & separately for each post. The Net Banking/Debit Card/Credit Card transaction charges will be extra as applicable. If the candidate applies for more than one post, he/she is required to deposit the fee separately for each post and apply separate application form.
2. The online application forms are available on the University website w.e.f. **29.05.2018** from 9:00AM.
3. Last date for payment of fee through Net-Banking or Debit/Credit Card is **18.06.2018**.
4. The downloaded copy of applications form duly filled in along with all other documents in support of educational qualifications and experience should reach the office of Assistant Registrar (Estt.) of this University latest by **25.06.2018**. The candidate must be eligible on the last date for submission of application form as per the prescribed qualifications. Those who are in service should send their applications through proper channel also.
5. Concession in application fee is applicable to the candidates of Haryana only.
6. In case of large number of applications for any post, University may devise a method based on merit or a written test will be conducted for short listing the candidates.
7. The University reserves the right not to fill any of the posts advertised without assigning any reason.
8. Reservation of posts will be for Haryana Residents only and as per the reservation policy of State Govt.
9. The Name of post, pay scale, no. of post & Qualifications are available at link.
10. The selection criteria for non-teaching posts are available at link.
11. The degrees obtained by the candidates through Distance Education Mode/ Correspondence Mode must be approved by AICTE-UGC-DEC (now DEB) Proof of the same be enclosed.
12. Before submission of online application form, candidate must have scanned his/her latest photograph and signature in JPEG/JPG format only, for uploading as a part of submission of online application.
The latest photograph must be a PASSPORT SIZE with maximum dimension of maximum size (width 132px, height 170px) minimum size (width 102 px, height 140px).
13. Signature must be done by the candidate himself/ herself in a white paper with a black pen. The signature image maximum Size (width 210 px, height 80px) minimum size (width 210 px, height 40px)
14. The candidates are advised to carefully check all the details before final fee deposit of the application form. After fee confirmation, your application form details cannot be changed or edited.

- 15 Candidate are advised to be in touch with "NEWS/EVENTS" on the GJUS&T website. Other information will also be supplied on candidate's Registered Mobile Number (RMN).
- 16 After registration, an automatic generated User ID will be shown on the website; you are advised to keep User ID/ Reference No. and password secretly for your own use only and not to be disclosed this to any other person(s). **In the event of sharing of password, candidate shall be solely responsible for the change of registration/ application details** etc. In the event of forgetting of password, the same can be retrieved by the candidate on replying the queries by the system on the lime **Forgot Password** available on the GJUS&T website.
- 17 These posts are under **Self Finance Scheme** except Sr. No-1.
18. Posts of Dean of Colleges advertised vide advt. No. 1/2013 & Assistant Director (Distance Education) advertised vide advt. No. 1/2014 stands withdrawn.



**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY,
HISAR**

(Established by State Legislature Act 17 of 1995)

'A' Grade, NAAC Accredited State Govt. University

No. Acad./AC-II/EC-90/2021/552-567

Dated : 01.02.2021

To

1.	The Financial Commissioner & Principal Secretary to Govt. Haryana, Higher Education Department, 4th Floor, Haryana Mini Secretariat, Sector-17, Chandigarh
2.	The Financial Commissioner & Principal Secretary to Govt. Haryana, Technical Education Department, 4th Floor, Haryana Mini Secretariat, Sector-17, Chandigarh
3.	The Special Secretary to Govt. Haryana, Haryana Civil Secretariat, Finance Department, 8 th Floor, Sector-1, Chandigarh
4.	Dr. B. B. Goel, Professor, Public Administration (retd.), Panjab University, # 337, Sector-16, Panchkula
5.	Prof. Pawan Kumar, Department of Chemistry, Kurukshetra University, Kurukshetra
6.	Prof. S. K. Tomar, Department of Mathematics, Panjab University, Chandigarh
7.	Prof. Rajendrakumar Anayath, Vice-Chancellor, Deenbandhu Chhotu Ram University of Science & Technology, Murthal (Sonapat)
8.	Prof. D. K. Garg, # 193, Madhuban, Delhi-110092
9.	Dr. Rajesh Punia, Registrar, Chaudhary Ranbir Singh University, Jind
10.	Prof. Kishna Ram Bishnoi, Dean, Faculty of Religious Studies, Guru Jambheshwar University of Science & Technology, Hisar.
11.	Prof. Parveen Kumar, Dean, Faculty of Environmental and Bio Sciences & Technology, Guru Jambheshwar University of Science & Technology, Hisar.
12.	Prof. Neeru Vasudeva, Dean, Faculty of Medical Sciences, Guru Jambheshwar University of Science & Technology, Hisar.
13.	Dr. Suresh Kumar Gupta, Principal, S. D. Mahila Mahavidyalya, Near PNB Bank, Subzi Mandi Road, Hansi (Girls only)-125033
14.	Prof. Ashok Chaudhary, Department of Bio & Nano Technology, Guru Jambheshwar University of Science & Technology, Hisar.
15.	Prof. Pardeep Kumar, Department of Computer Science & Engg., Guru Jambheshwar University of Science & Technology, Hisar.
16.	Dr. Kashmiri Lal, Assistant Professor, Department of Chemistry, Guru Jambheshwar University of Science & Technology, Hisar.

Sub: Minutes for 90th Meeting of the Executive Council held on 16.01.2021 at 11.30 A.M. through blended (Online/Offline) mode.

Sir/Madam,

I am sending herewith a copy of the minutes for the 90th meeting of the Executive Council held on 16.01.2021 at 11.30 A.M. through blended (Online/Offline) mode. Discrepancies, if any, in recording the minutes may kindly be conveyed to the undersigned within a week of receipt of this letter.

Yours faithfully,

DA/As above.

**Sd/-
Registrar**

Endst.No.Acad./AC-II/EC-90/2021/568-569 Dated : 01.02.2021

A copy of the above along with a copy of minutes is forwarded to the following for information: -

1. Secretary to Governor, Haryana (for kind information of the Hon'ble Governor-Chancellor, Guru Jambheshwar University of Science & Technology, Hisar), Haryana Raj Bhawan, Chandigarh.
2. Director General, Technical Education Haryana, Bays No. 7-12, Sector-4, Panchkula.

**Sd/-
Registrar**

Endst.No.Acad./AC-II/EC-90/2021/570-571 Dated : 01.02.2021

A copy of the above along with a copy of the minutes is forwarded to the following: -

1. Secretary to Vice-Chancellor (for kind information of the Vice-Chancellor), Guru Jambheshwar University of Science & Technology, Hisar.
2. Supdt. O/o Registrar (for kind information of the Registrar), Guru Jambheshwar University of Science & Technology, Hisar.

**Sd/-
Asstt. Registrar (Academic)
for Registrar**

36. **Noted** the action taken by the Vice-Chancellor to appoint Prof. O.P. Sangwan, Department of Computer Science & Enng. as Director, Distance Education on deputation basis initially for a period of one year w.e.f. 01.10.2020 extendable for another one year as recommended by the constituted Committee in its meeting held on 30.09.2020 (Annexure-XXI Page 121 of the agenda).

Resolved that the above proposal be noted and approved.

37. **Noted** the extension of the engagement to M/s Avinash Khosla & Associates, # 568-A1, Police House Link Road, Near Fountain Chowk, Civil Lines, Ludhiana (Punjab) and M/s The Creators, SCO 305-306, Sector-35 B, Chandigarh as Architect-Consultant in the University Works Department for a further period of six months w.e.f. 01.07.2020.

Resolved that the above proposal be noted and approved.

38. **Considered** the recommendations of the Vice Chancellor for counting 1/3rd of the total no. of years of non-regular service rendered by Sh. Sandeep, Peon for the purpose of promotion to the post of Driver.

Resolved that the above proposal be approved.

39. **Considered** the recommendations of the Committee constituted by the Vice Chancellor for framing promotion channel for the post of Jr. Technical Assistant (Phy.) (Annexure-XXIV Pages 128-129 of the agenda).

Resolved that the above proposal be approved.

40. **Considered** and approve the payment of TA/DA at par with the Professor's grade to professional artists/experts/resource persons invited for conducting workshops or as judges in the cultural festivals.

Resolved that the above proposal be approved.

41. **Considered** the recommendations of the Vice-Chancellor for creation of one post of Personal Security Guard to Vice Chancellor, Guru Jambheshwar University of Science & Technology, Hisar

Resolved that the above proposal be forwarded to the State Govt. for its approval.

42. **Adopted** Haryana Govt. Notification No. 2/123/2005-1HBI dated 19th March, 2018 Policy regarding Post Graduation (Degree/DNB/Diploma) Course for HCMS/HCDs Doctors in the Department of Health (Annexure-XXV Pages 134-138 of the agenda)

Resolved that the above proposal be approved.

74. Any other item.

The Vice-Chancellor, Chairperson of the Executive Council has informed to the House that :-

- i) The University had completed its 25 years and many senior faculty members of the University are retiring from their services in near future. The Government has also expressed the need of good teachers. Therefore, the University needs a policy to engage these retired good teachers to make their expertise available to scholars and students of the University. The Vice-Chancellor has also said that the policy will be framed in consultation with the stake holders, so as not to harm the interest of the present faculty members of the University.**
- ii) The Vice-Chancellor has further informed to the House that for the requirement of teachers of the State, the University shall open Department of Education for running B.Sc.- B.Ed. four year programme as per National Education Policy (NEP)-2020.**

Above proposals was appreciated by the members and the Vice-Chancellor may frame a Committee and bring the proposals in the next meeting of the Executive Council.

**Sd/-
Registrar**



**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE &
TECHNOLOGY, HISAR**

(Established by State Legislature Act 17 of 1995)

'A' GRADE NAAC Accredited



OFFICE ORDER


The Vice-Chancellor on the recommendations of Committee appointed Prof. O.P. Sangwan, Department of Computer Science & Engg. to act as Director, Distance Education on deputation initially for a period of one year extendable for another one year, with immediate effect.

REGISTRAR

Endst. No. EN-M/M-559/2020/ 6135-6155 Dated: 01/10/2020

A copy of the above is forwarded to the following for information and necessary action:-

1. All Deans/Directors/Chairpersons/Incharges/Branch Officers/HOD, Guru Jambheshwar University of Science and Technology, Hisar
2. Prof. O.P. Sangwan, Department of Computer Science & Engg., Guru Jambheshwar University of Science & Technology, Hisar
3. Sh. Mukesh Kumar, Director, UCIC, Guru Jambheshwar University of Science and Technology, Hisar.
4. Secretary to Vice-Chancellor (for kind information of the Vice-Chancellor), Guru Jambheshwar University of Science and Technology, Hisar
5. Supdt. O/o the Registrar (for kind information of Registrar), Guru Jambheshwar University of Science and Technology, Hisar.


11/10/2020

**Assistant Registrar (Estt.)
for Registrar**



GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR

(Established by State Legislature Act 17 of 1995)

'A' GRADE NAAC Accredited



OFFICE ORDER


In continuation to this office order Endst. No. EN-M/M-559/2020/6128-6188 dated 01.10.2020, the Vice-Chancellor has been pleased to extend terms of Prof. O.P. Sangwan, Department of Computer Science & Engg. as Director, Distance Education on deputation for further one year, with effect from 01.10.2021.

REGISTRAR

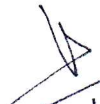
Endst. No. EN-M/M-559/2020/ 6845-6905 Dated: 1/10/2021


A copy of the above is forwarded to the following for information and necessary action:-

1. All Deans/Directors/Chairpersons/Incharges/Branch Officers/HOD, Guru Jambheshwar University of Science and Technology, Hisar
2. Prof. O.P. Sangwan, Director (Distance Education), Guru Jambheshwar University of Science & Technology, Hisar
3. Director, PDUCIC, Guru Jambheshwar University of Science and Technology, Hisar.
4. Secretary to Vice-Chancellor (for kind information of the Vice-Chancellor), Guru Jambheshwar University of Science and Technology, Hisar
5. Supdt. O/o the Registrar (for kind information of Registrar), Guru Jambheshwar University of Science and Technology, Hisar.


1/10/2021

Assistant Registrar (Estt.)
for Registrar


04/10/2021

DR (DE)


sushil 4/10/21

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Acad-875
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Annexure B

Ve-4306 Reg 827
27/6/17 27/6/17

458 HARYANA GOVT. GAZ. (EXTRA.), JUNE 21, 2017 (JYST. 30, 1939 SAKA)

[Authorised English Translation]

HARYANA GOVERNMENT
TECHNICAL EDUCATION DEPARTMENT

Notification

The 21st June, 2017

No. S.O. 7/H.A. 17/1995/S. 4/2017.— In exercise of the powers conferred by sub-section (1) of section 4 of Guru Jambheshwar University of Science and Technology, Hisar Act, 1995 (17 of 1995) and in supersession of the Haryana Government, Technical Education Department, notification No.S.O.18/H.A.17/1995/S.4/2011, dated the 11th February, 2011, the Governor of Haryana hereby specifies that with effect from the academic session 2017-18, Guru Jambheshwar University of Science and Technology, Hisar shall exercise its powers over all type of colleges of Hisar district. The Students admitted prior to session 2017-18 in aforesaid colleges shall become the students of Guru Jambheshwar University of Science and Technology, Hisar. However, they shall be examined and certified by the respective affiliated University for the remaining part of their courses/studies.

ANIL MALIK,
Principal Secretary to Government Haryana,
Technical Education Department.

GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY**HISAR ACT, 1995****(Haryana Act No. 17 of 1995)**

(Received the assent of the Governor of Haryana on the 18th October, 1995, and first published for general information in the Haryana Government Gazette (Extraordinary) of 20th October, 1995).

1	2	3	4
Year	No.	Short title	Whether repealed or otherwise affected By legislation.
1995	17	Guru Jambheshwar University of Science & Technology, Hisar Act, 1995	Amended by Haryana Act No.11 of 1996 Amended by Haryana Ordinance No. 2 of 1996 Amended by Haryana Act No. 3 of 1998 Amended by Haryana Act No. 19 of 1999 Amended by Haryana Govt. Technical Education Department Notification dated 21.08.2000. Amended by Haryana Govt. Education department Notification dated 25.02.2002. Amended by Haryana Act No. 10 of 2003. Amended by Haryana Govt. Gazette Notification dated 23.03.2006

AN**ACT**

to establish and incorporate a * [teaching-cum-affiliating University to facilitate and promote studies and research in emerging areas of higher education with focus on new frontiers of technology, pharmacy], environmental studies, non-conventional energy sources and management studies, and also to achieve excellence in these and connected fields.

BE it enacted by the Legislature of the State of Haryana in the Forty-Sixth Year of

- * 1. Amended by Haryana Act No. 11 of 1996.**
- 2. Amended by Haryana Ordinance No. 2 of 1996 and approved by Haryana Act No. 3 of 1998.**
- 3. Amended by Haryana Act No. 19 of 1999.**
- 4. Amended by Haryana Government Technical Education Department Notification dated 21.08.2000.**
- 5. Amended by Haryana Government Education Department Notification dated 25.02.002.**
- 6. Amended by Haryana Act No. 10 of 2003.**
- 7. Amended by Haryana Government Gazette Notification dated 23.03.2006.**

Short title and commencement.

The Republic of India as follows:-

- 1. (1) This Act may be called Guru Jambheshwar University of Science & Technology, Hisar Act, 1995.
- (2) It shall come into force on such date as the Government may, by notification* in the Official Gazette, appoint.

Definitions.

- 2. In this Act and in all the Statutes, Ordinances and Regulations made there under, unless the context otherwise requires,-
 - (a) “College” means a college maintained by, or admitted to the privileges of, the University under this Act;
 - (b) “employee” means any person appointed by the University, and includes teachers and all other staff of the University;
 - (c) “Government” means the Government of the State of Haryana;
 - (d) “ institution” means an academic institution, not being a college, maintained by, or admitted to the privileges of the University;

- [(dd)] “Post Graduate Regional Centre” means a Post Graduate Regional Centre maintained by, or admitted to the privileges of the University under this Act;
- (e) “principal” means the head of a college, and includes, when there is no principal, a vice-principal duly appointed as such and in the absence of the principal or the vice-principal the person for the time being duly appointed to act as the principal;
- (f) “recognized teachers” means such persons as are approved by the University for the purpose of imparting instruction in a college or and institution admitted to the privileges of the University;
- (ff) “School” means the Haryana School of Business;
- (g) “Statutes”, “Ordinances” and “Regulations” means respectively the Statutes, Ordinances and Regulations of the University made under this Act;
- (h) “University” means Guru Jambheshwar University of Science & Technology, Hisar as incorporated under this Act; and
- (i) “University teachers” mean Professors, Associate Professors, Assistant Professors and such other persons as may be appointed for imparting instructions or conducting research in the University or in any college or institution maintained by the University and are designated as teachers by the Ordinances.

* appoints the 20th day of October, 1995 as the date on which the said Act shall come into force, vide Haryana Govt. Education Department Notification No. S.O. 117/H.A. 17/95 dated the 20th October, 1995.

Incorporation

- 3.1 There shall continue to be a body corporate by the name of Guru Jambheshwar University of Science & Technology comprising of the Chancellor and the Vice-Chancellor of the University, and the members of the Court, the Executive Council and the Academic Council and all persons who may hereafter become or be appointed as such officers or members, so long as they continue to hold such office or membership.

2. The University shall have perpetual succession and common seal with power to acquire, hold and dispose of property and to contract, and may by the said name sue or be sued.

Territorial exercise of powers

- *[4. (1) The limits of the area within which the University shall exercise its powers, shall be such as the Government may, from time to time, by notification, ** specify:

Provided that different areas may be specified for different faculties.

- (2) Notwithstanding anything contained in any other law for the time being in force, any college situated within the limits of the area specified under sub-section (1) shall, with effect from such date as may be notified in this behalf by the Government, be deemed to be associated with, and admitted to, the privileges of the University and shall cease to be associated in any way with, or be admitted to, the privileges of any other University, and different dates may be notified for different colleges:

Provided that –

- (i) any student of any college, institute or Post Graduate Regional Centre, Sirsa, associated with, or admitted to, the other University before the said date, who was studying for any degree or diploma examination of that University shall be permitted to complete his course in preparation thereof and the University shall hold for such students examinations in accordance with the curricula of study in force in that University for such period as may be prescribed by the Statutes, Ordinances or Regulations;

* Amended by Haryana Act No. 11 of 1996 and further amended by Haryana Ordinance No. 2 of 1996 and approved by Haryana Act No. 3 of 1998.

** The limits of the area specified vide Haryana Govt. Education Department Notification No. G.S.R. 54/H.A. 17/1995/S.4/2000 dated 21st August, 2000 and No. GSR/2/H.A. 28/1986/S.4/2002 Dt. 25.2.2002 & No. S.O. 18/H.A.17/1995/S.4/2011 Dt.11.02.2011.

- (ii) any such student may, until any such examination is held by the University, be admitted to the examination of the other University and be conferred the degree, diploma or any other privilege of that University for which he qualifies on the result of such examination].

Bar on conferring, granting or issuing degrees, diplomas or certificates by unauthorized institutions.

- 5. (1) Notwithstanding any thing contained in this Act or any other law, for the time being in force, no person or institutions, other than the University, shall confer, grant or issue or hold himself or itself out as entitled to confer, grant or issue any degree, diploma or certificate in the specified areas of knowledge assigned to it within the territorial jurisdiction of the University which is identical with or is a colourable imitation of any degree, diploma or certificate conferred, granted or issued by the University.
- (2) Contravention of the provision of sub-section (1) shall be an offence and shall be dealt with as per rules laid down by the University in this regard keeping in view the orders and guidelines issued by the competent authorities and academic bodies such as the State Government and the University Grants Commission.
- (3) Where an offence under this section has been committed by an institution, every person Incharge of, and responsible to, the institution for the conduct of its business at the time of the commission of the offence, shall be deemed to be guilty of the offence and shall be liable to be proceeded against as per the University rules.
- (4) Notwithstanding anything contained in sub-section (3), where an offence under this section has been committed by an institution and it is proved that the offence has been committed with the consent or connivance of, or that the commission of the offence is attributable to any neglect on the part of any partner, director, manager, secretary or other officer of the institution, such partner, director, manager, secretary or other officer shall also be deemed to be guilty of that offence and shall be liable to be proceeded against and punished accordingly.

Explanation: - For the purpose of the section institution means any body corporate and includes a firm or other association of individuals.

Powers and Functions of University.

6. The University shall exercise the following powers and the following functions, namely:-

- *[(a) to provide facilities and promote studies and research in emerging areas of higher education, including new frontiers of technology, pharmacy, environmental studies, non-conventional energy sources and management studies and also to achieve excellence in these and connected fields;
- *(b) to hold examinations and grant degrees, diplomas and other academic distinctions or titles to persons in the fields of emerging areas of higher education, technology, pharmacy, management etc. as laid down in the Statutes, Ordinances or Regulations;]
- (c) to confer honorary degrees or other distinctions on approved persons in the manner laid down in the Statutes;
- (d) to institute prizes, medals, research studentships, exhibitions and fellowships;
- (e) to receive gifts, donations or benefactions from the Government and to receive gifts, donations and transfers of movable or immovable property from transfers, donors, testators, as the case may be; and to create such corpus fund with the donations so received for the welfare of the University;
- (f) to institute principalships, professorships, readerships, lecturerships, and to create other posts of any description required by the University and to appoint persons to such posts;
- (g) to cooperate with educational and other institutions in India and abroad having objectives similar to those of the University in such manner as may be conducive to their common goals;

* Amended by Haryana Act No. 11 of 1996 and further amended by Haryana Ordinance No. 2 of 1996 and approved by Haryana Act No. 3 of 1998.

- (h) to provide instruction, including correspondence and such other courses, to such persons as are not members of the university, as it may determine;
- (i) to approve persons for imparting instruction in any college or institution admitted to the privileges of the University;

- *[(j) to maintain institutes, colleges of technology, pharmacy, management, Post Graduate Regional Centre, Sirsa etc. established by the university and to admit to its privileges, colleges or technology, pharmacy, management and colleges or institutes in the areas specified under sub-section (1) of section 4 and to disaffiliate colleges or institutes if they are not being run as per provisions of the Act, Statutes or Ordinances contained therein;]
- (k) to declare a college, an institution or a department as autonomous college or institution or department, as the case may be;
- (l) to borrow with the approval of the Government, on the security of the property of the University, money for the purposes of the University;
- (m) to supervise, control and regulate the residence, conduct and discipline of the students of the University and of colleges and institutions within the jurisdiction of the University;
- (n) to deal with any property belonging to, or vested in the University, in such manner as the University may deem fit for advancing the objects of the University;
- (o) to assess the needs of the State and the country in terms of subjects, fields of specialization, levels of education and training of technical manpower both on short and long term basis and to initiate necessary programmes to meet those needs;
- (p) to organize advanced studies and research programmes based on a deep understanding of the trends in engineering, technology, ** [pharmacy], management and in allied sciences so that the production will be ensured of men who are not only up-to-date but also will be able to provide the lead;

* Inserted Ordinance No. 2 of 1996 and approved by Haryana Act No. 3 of 1998.

- (q) to promote research, design and development activities that have a relevance to social needs and the development programmes of the State;
- (r) to initiate measures to enlist the cooperation of industries and Government employers to provide complementary facilities;
- (s) to provide for continuous experimentation in imparting knowledge, organization of training and preparation of text books and other instructional materials;

- (t) to arrange for progressive introduction of continuous evaluation and reorientation of the subjectives in educational measurement.
- (u) to further entrepreneurial ability among its students;
- (v) to educate the public with regard to the requirement of , and opportunities, in the profession of engineering, technology, management and allied sciences and its responsibilities and services to society.

University open to all races, classes, castes and creeds.

7. The University shall be open to all persons irrespective of sex, race, creed, caste or class; and no test or condition shall be imposed as to religion, belief or profession in admitting or appointing members, students, teachers, workers, or in any other connection whatsoever and no benefication shall be accepted which in the opinion of the authorities of the University involves conditions or obligations opposed to the spirit and objectives of this provision:

Provided that nothing contained in this section shall be deemed to prevent the University from making any special provisions in respect of weaker sections of the society and in particular Scheduled Castes and Scheduled Tribes.

Teaching of University.

8. All teaching in the University shall be conducted by and in the name of the University, in accordance with the Statutes, Ordinances and Regulations made in this behalf.

Officers of University.

9. The following shall be the officers of the University, namely:-
- (i) the Chancellor;
 - (ii) the Vice-Chancellor;
 - (iii) the Registrar;
 - (iii a)* the Director of Haryana School Business; and
 - (iv) such other persons in the service of the University as may be declared by the Statutes to be officers of the University.

*** Amended by Haryana Act No. 16-HLA of 2008.**

Chancellor

10. (1) The Governor of Haryana by virtue of his office shall be the Chancellor of the university.

(2) The Chancellor shall be the head of the University.

(3) The Chancellor shall, if present, preside over the convocation of the University for conferring degrees and over the meetings of the Court.

(4) The Chancellor shall have the right:-

(i) to cause an inspection to be made, by such person or persons as he may direct, of the University, its buildings, laboratories and equipment and of any college or institution maintained by the University and also of the examinations, teaching and other work conducted or done by the university; and

(ii) to cause an inquiry to be made in like manner in respect of any matter connected with the administration of finances of the university, colleges or institutions.

(5) The Chancellor shall, in every case, give notice to the university of his intention to cause an inspection or inquiry to be made and on receipt of such notice, the university shall have the right to make such representation to the Chancellor as it may consider necessary.

(6) After considering the representation, if any, made by the University, the Chancellor may cause to be made such inspection or inquiry as is referred to in sub-section (4).

(7) Where any inspection or inquiry has been caused to be made by the Chancellor, the university shall be entitled to appoint a representative who shall have the right to be present and to be heard at such inspection or inquiry.

(8) The Chancellor may, if the inspection or inquiry is made in respect of the University or any college or institution maintained by it, address the Vice-Chancellor with reference to the result of such inspection or inquiry and the Vice-Chancellor shall communicate to the Executive Council the views of the Chancellor and the action to be taken thereon as advised by the Chancellor.

(9) The Executive Council shall communicate through the Vice-Chancellor to the Chancellor such action, if any, as it proposes to take or has taken upon the result of such inspection or inquiry.

- (10) Where the Executive Council does not, within a reasonable time, take action to the satisfaction of the Chancellor, the Chancellor, may, after considering any explanation furnished or representation made by the Executive Council, issue such directions as he may think fit and the Executive Council shall comply with such directions.
- (11) Without prejudice to the foregoing provisions of this section, the Chancellor, may by order in writing, annul any proceedings of the University, which are not in conformity with this Act, the Statutes or the Ordinances;
Provided that before making any such order he shall call upon the University to show cause why such an order should not be made, and if any cause is shown within a reasonable time, he shall consider the same.
- (12) The Chancellor may, at any time, require or direct the University to act in conformity with the provisions of this Act and the Statutes, Ordinances and Regulations made there under.
- (13) The power exercised by the Chancellor under sub-section (11) and sub-section (12) shall not be called in question in any Civil Court.
- (14) Any employee of the University who is aggrieved by the decisions of the Executive Council or the Vice-Chancellor in respect of any disciplinary action taken against him, may address a memorial to the Chancellor in such manner as may be prescribed by Statutes and the decision of the Chancellor shall be final.
- (15) The Chancellor shall have such other powers as may be prescribed by the Statutes.

Vice-Chancellor

- *11. “(1) The Government shall constitute a Selection Committee consisting of one nominee of the Chancellor and two nominees of the Executive council, which shall prepare a panel of atleast three names, in alphabetical order, from which the Chancellor shall appoint the Vice-Chancellor, on the advice of the Government. The terms and conditions of service of the Vice-Chancellor, shall be determined by the Chancellor, on the advice of the Government.”

(1A) The Chancellor may, on the advice of the Government, cause an inquiry to be held in accordance with the principles of natural justice, and remove the Vice-Chancellor from office, if he is found on such inquiry, to be a person patently unfit to be continued in such office.”

(2) The Vice-Chancellor shall hold office for a period of three years which may be renewed for not more than one term:

Provided that he shall cease to hold the office on attaining the age of 68*** years irrespective of the fact that his term has not expired.

** [(3) If the Vice-Chancellor is unable to perform his duties owing to his temporary incapacity on account of illness or any other reason, or the office of the Vice-Chancellor falls vacant due to death, resignation or otherwise, the Chancellor may make arrangements for the performance of duties of the Vice-Chancellor until the existing Vice-Chancellor is able to resume his office or until a regular Vice-Chancellor is appointed, as the case may be.

(4) The Vice-Chancellor shall be the principal executive and academic officer of the University and shall exercise general supervision and control over the affairs of the University and give effect to the decisions of all the authorities of the University.

(5) The Vice-Chancellor may, if he is of the opinion that immediate action is necessary on any matter, exercise any power conferred on any authority of the University by or under this Act, except in the matters involving creation or abolition of a Faculty, Department or Post, the matter involving appointment or removal of an employee.

* Substituted and Inserted by Haryana Act No. 19 of 1999.

** Substituted by Haryana Act No. 11 of 1996.

*** Substituted by Haryana Act No. 25 of 2010.

Provided that the Vice-Chancellor before exercising powers under this section shall record in writing the reasons, why the matter cannot wait till the meeting of the authority concerned:

Provided further that if the authority concerned is of the opinion that such action ought not to have been taken, it may refer the matter to the Chancellor whose decision thereon shall be final:

Provided further that any person in the service of the University who is aggrieved by the action taken by the Vice-Chancellor under this sub-section shall have the right to represent to the Executive Council within one month from the date on which decision on such action is communicated to him and thereupon the Executive Council may confirm, modify or reverse the action taken by the Vice-Chancellor. The employee shall be informed that the action has been taken under emergency powers.

- (6) The Vice-Chancellor shall exercise such other powers and perform such other duties as may be prescribed by the Statutes or Ordinances.

*[11]-A (1) Deleted

Registrar

**11-B (1) The Registrar shall be appointed by the Chancellor on the advice of the Government.

- (2) The Registrar shall be Chief Administrative Officer of the University. He shall work directly under the superintendence, direction and control of the Vice-Chancellor.

11-C Director of Haryana School of Business

- (1) The terms and conditions of appointment of the Director of Haryana School of Business shall be such as may be prescribed by the Statutes.
- (2) The Director of Haryana School of Business shall exercise such powers and perform such duties as may be prescribed by the Statutes.

Other officers.

- 12. The manner of appointment and powers and functions of other officers of the University shall be such as may be prescribed by the Statutes.

Authorities of University.

- 13. The following shall be the authorities of the University, namely:-

- (i) the Court;
- (ii) the Executive Council;
- (iii) the Academic Council;
- (iv) the Finance Committee;

- (iva) the Board of Governors of Haryana School of Business;
- (v) the Faculties;
- (vi) the Planning Board; and
- (vii) such other authorities as may be declared by the Statutes to be the authorities of the University.

* Deleted by Haryana Act No. 10 of 2003.

** Inserted by Haryana Act No. 19 of 1999.

Court.

14. (1) The constitution of the Court, and the term of office of its members shall be prescribed by the Statutes.
- (2) Subject to the provisions of this Act, the Court shall have the following powers and functions, namely:-
- (a) to review, from time to time, the broad policies and programmes of the University and to suggest measures for the improvement and development of the University;
 - (b) to consider and pass resolution on the annual report, annual budget and the annual accounts of the University and on the audit report of such accounts;
 - (c) to advise the Chancellor in respect of any matter which may be referred to it for advice; and
 - (d) to perform such other functions as may be prescribed by the Statutes.

Executive Council.

15. (1) The Executive Council shall be the principal executive body of the University.
- (2) The constitution of the Executive Council, the term of office of its members and its powers and functions shall be such as may be prescribed by the Statutes.

Academic Council.

16. (1) The Academic Council shall be the principal academic body of the University and shall subject to the provisions of this Act, the Statutes and Ordinances, co-ordinate and exercise general supervision over all academic policies of the University.
- (2) The constitution of the Academic Council, the term of office of its members and its powers and functions shall be such as may be prescribed by the Statutes.

School and Faculties.

17. The constitution and functions of the School and Faculties shall be such as may be prescribed by the Statutes.

Finance Committee.

18. The constitution of the Finance Committee, the term of office of its members, and its powers and functions shall be such as may be prescribed by the Statutes.

Planning Board.

19. The constitution and functions of the Planning Board shall be such as may be prescribed by the Statutes.

Statutes and their Scope.

20. Subject to the provisions of this Act, the Statutes may provide for all or any of the following matters, namely:-

- (a) the constitution, powers and functions of the authorities and other bodies of the University as may be constituted from time to time;
- (b) the classification, mode of appointment, powers and duties of the teachers and the officers of the University;
- (c) the conditions of service including provision for pension or provident fund or insurance scheme for the benefit of the employees of the University;
- (d) the conferment of honorary degrees;
- (e) the establishment and abolition of faculties and departments;
- (f) the institution of fellowships, scholarships studentships, exhibitions, medals and prizes;
- (g) the maintenance of discipline among the students;
- (h) the conditions under which colleges and institutions may be admitted to the privileges of the University and the withdrawal of the same;
- (i) the delegation of powers vested in the authorities or officers of the University; and
- (j) all other matters which by this Act, are to be or may be provided for by the Statutes.

Statutes how made.

21. (1) On the commencement of this Act, the Statutes of the University shall be those as set out in the Schedule:

Provided that the authorities of the University constituted under the Statutes framed before the commencement of this Act shall continue to exercise all the powers and perform all the functions under this Act till such authorities are constituted in terms of the Statutes set out in the Schedule referred to above.

- *(2) The Executive Council may, from time to time make new or additional Statutes or may amend or repeal the Statutes in the manner hereafter provided in this section:

Provided that the Executive Council shall not make, amend or repeal any Statute, affecting the status, power or constitution of any authority of the University until such authority has been given an opportunity of expressing an opinion in writing on the proposed changes and any opinion so expressed shall be considered by the Executive Council.

- (3) The Academic Council may propose to the Executive Council a draft of any Statute relating to academic matters for consideration by the Executive Council.

- ** (4) Every new Statute or addition to the Statute or any amendment or repeal of a Statute shall require the approval of the Chancellor who may approve, disapprove or remit it for further consideration. A Statute passed by the Executive Council shall have no validity until it has been assented to by the Chancellor.

- (5) Notwithstanding anything contained in the foregoing sub sections, the Chancellor, either suo motu or on the advice of the Government, may direct the Executive Council, to make, amend or repeal the Statutes in respect of any matter specified by him and if the Executive Council fails to implement such a direction within sixty days of its receipt, the Chancellor may, after considering the reasons, if any, communicated by the Executive Council or its inability to comply with such direction, make, amend or repeal the Statutes suitably.

* Substituted by Haryana Act No. 19 of 1999.

* Inserted by Haryana Act No. 19 of 1999.

Ordinances and their scope.

22. Subject to the provisions of this Act and the Statutes, the Ordinances may provide for all or any of the following matters namely:

- (a) the admission of students to the University and their enrolment as such;
- (b) the courses of study to be laid down for all degrees, diplomas and certificates of the University;
- (c) the conditions under which students shall be admitted to the degree or diploma courses and to the examination of the University and shall be eligible for degrees and diplomas;
- (d) the fees to be charged for courses of study in the University and for admission to the examinations, degree and diplomas of the University; and further to make progressively the fee structure so flexible that the courses could become self-financing to the extent possible;
- (e) the conditions of the award of fellowships, studentships, exhibition, medals and prizes;
- (f) the conduct of examinations, including the term of office and manner of appointment and the duties of examiners and moderators;
- (g) the conditions of residence of students of the University; and
- (h) all other matters which by this Act or the Statutes are to be made or may be provided for by the Ordinances.

Ordinances how made.

23. (1) The Ordinances shall be made, amended, repealed or added to by the Executive Council.

Provided that no Ordinance shall be made-

- (a) affecting the admission or enrolment of students or prescribing examinations to be recognized as equivalent to the University examinations; and
- (b) affecting the conditions, mode of appointment or duties of examiners or the conduct or standard of examination or any course of study; unless the draft of such an Ordinance has been proposed by the Academic Council.

- (2) The Executive Council may return to the Academic Council for reconsideration, either in whole or in part, any draft proposed by the Academic Council under sub-section (i) alongwith its suggestions:

Provided that the Executive Council shall not amend the draft proposed by the Academic Council itself. It may, however, reject such draft when submitted to it by the Academic Council for the Second time.

- (3) All Ordinances made by the Executive Council shall have effect from such date as it may direct and every Ordinance made shall be communicated, as soon as may be, to the Chancellor.

Regulations.

24. (1) The authorities of the University may make Regulations Consistent with this Act, the Statutes and the Ordinances-
- (a) laying down the procedure to be observed at their meetings; and
 - (b) providing for all matters which by this Act, the Statutes or the Ordinances are to be prescribed by Regulations.
- (2) Every authority of the University shall make Regulations providing for giving of notice to the members of such authority of the dates of meetings and of the business to be considered at meetings and for the keeping of a record of the proceedings of the meetings.

Annual Report.

25. The annual report of the University giving details of broad programmes, policies and finances, amendments of Statutes and Ordinances made during the year under report, shall be prepared under the directions of the Executive Council and shall be submitted to the Court on or after such date as may be prescribed by the Statutes and the Court shall consider the report at its annual meeting.

Funds and accounts.

26. (1) The University shall have a General Fund to which shall be credited
- (a) its income from fees, grants, donations and gifts, if any;
 - (b) any contribution or grant made by the Central Government, and the University Grants Commission, All India Council for Technical Education or like authority, any local authority or any corporation owned or controlled by the Government;
 - (c) endowments and other receipts.

Explanation

In this section the expression “University Grants Commission” means the Commission established under section 4 of the University Grants Commission Act, 1956 (Central Act 3 of 1956).

- (2) The university may have such other funds as may be prescribed by the Statutes.
- (3) The funds and all moneys of the university shall be managed in such a manner as may be prescribed by the statutes.
- *[(4) The Government may, every year, provide grant-in-aid to facilitate and promote studies and research in emerging areas of higher education, including new frontiers of technology, pharmacy, environmental studies, non-conventional energy sources and management studies, and also to achieve excellence in these and connected fields in the manner prescribed by the Government from time to time.]

Annual Accounts.

27. (1) The annual accounts and the balance sheet of the University shall be prepared under the directions of the Executive Council and shall once at least every year and at intervals of not more than 15 months be audited by the Director Local Fund Accounts, Haryana or any other auditor that may be appointed by the Government. The annual accounts when audited shall be published in the Haryana Government Gazette and a copy of the annual accounts alongwith the report of the Director, Local Fund Accounts or the auditor shall be submitted to the Court and the Chancellor alongwith the observations of the Executive Council. Any observations made by the Chancellor on the annual accounts shall be brought to the notice of the Court and observations of the Court, if any, shall after being considered by the Executive Council, be submitted to the Chancellor.
- (2) The annual accounts and the balance sheet of the University shall also be submitted to the Government at the time of its submission to the Chancellor.

* Substituted by Haryana Act No. 11 of 1996 and further amended by Haryana Ordinance No. 2 of 1996 and approved by Haryana Act No. 3 of 1998.

Conditions of service of Officers and teachers.

28. (1) Every salaried officer and teacher, except the Vice-Chancellor, shall be appointed under a written contract, which shall be lodged with the University and any dispute arising out of a contract between the University and officer or teacher shall, at the request of the teacher or officer concerned or at the instance of the University, be referred to a Tribunal of arbitration consisting of one member appointed by the Executive Council, one member nominated by the officer or teacher concerned and one nominee of the Chancellor. The decision of the majority of the members of the Tribunal shall be final and no suit shall lie in any Civil Court in respect of the matter decided by the Tribunal.
- (2) Every such request shall be deemed to be a submission to arbitration within the meaning of the Arbitration Act, 1940.

Pension, provident fund and insurance fund.

29. (1) The University shall institute, for the benefit of its officers, teachers and other employees, pension, provident fund and insurance fund on the pattern of the Government employees.
- (2) Where any provident fund and insurance fund have been so constituted, the provisions of the Provident Fund Act, 1925 shall be applicable.

Vacancy not to invalidate proceedings.

30. No act done, or proceeding taken, under this Act by any authority or other body of the University shall be invalid merely on the ground:-
- (a) of any vacancy or defect in the constitution of the authority or body; or
 - (b) of any defect or irregularity in election, nomination or appointment of a person acting as a member thereof; or
 - (c) of any defect or irregularity in such act or proceeding, not affecting the merits of the case.

Certain disputes to be referred to Chancellor.

31. If any question arises whether any person has been duly elected or appointed as, or is entitled to be, a member of any authority or other body of the University, matter shall be referred to the Chancellor whose decision thereon shall be final.

Power of Remove difficulties.

32. If any difficulty arises with respect to the establishment of the University or in connection with the first meeting of any authority of the University or otherwise in first giving effect to the provisions of this Act, the Government may, at any time, before any authority of the University has been constituted by order, make any appointment or do anything, consistent, so far as may be, with the provisions of this Act, which appears to it necessary or expedient for the purpose of removing the difficulty, and every such order shall have effect as if such appointment or action had been made or taken in the manner provided in this Act.

Creation of teaching and non-teaching posts.

33. Notwithstanding anything contained in this Act, the University shall not create any teaching and non-teaching posts or revise the pay scales of the teaching and non-teaching employees without obtaining the prior approval of the Government: Provided that the Government may delegate its powers under this section to the Vice- Chancellor or the Executive Council as and when the need arises for smooth functioning and growth of the University.

Protection of action taken in good faith.

34. No suit or other legal proceedings shall lie against any Officer or employee of the University for anything which is in good faith done or intended to be done in pursuance of any of the provisions of this Act, the Statutes or Ordinances.

Repeal and savings.

35. (1) All properties, movable and immovable and all the interests of whatsoever nature and kind therein, vested in the Kurukshetra University Post Graduate Regional Centre, Hisar and the courses run thereunder and the posts created, filled before the commencement of this Act shall vest in the University.
- (2) All debts, obligations and liabilities incurred, all contracts entered into and all matters and things engaged to be done in respect of Post Graduate Regional Centre, Hisar shall be deemed to have been incurred, entered into, or engaged to be done by, with or for the University.

THE SCHEDULE

(Statutes of Guru Jambheshwar University of Science & Technology, Hisar)

(See Section 21)

Powers and duties of the Vice-Chancellor.

1. (i) The Vice-Chancellor shall be ex officio Chairman of the Executive Council, the Academic Council and the Finance Committee, and shall, in the absence of the Chancellor, preside over the convocations of the University held for conferring degrees and over the meetings of the Court. The Vice-Chancellor shall be entitled to be present at, and to address, any meeting of any authority or other body of the University, but shall not be entitled to vote thereat, unless he is a member of such authority or body.
- (ii) It shall be the duty of the Vice-Chancellor to see that the provisions of the Act, the Statutes, the Ordinances and the Regulations are duly observed and he shall take all necessary steps to ensure such observance.
- (iii) The Vice-Chancellor shall have the power to convene or cause to be convened meetings of the Court, the Executive Council, the Academic Council and the Finance Committee and any other authority or body of the University.
- (iv) The Vice-Chancellor shall exercise general control over the affairs of the University and shall give effect to the decisions of the authorities of the University.
- (v) The decision of the Vice-Chancellor regarding seniority for nomination to the various authorities or bodies of the University, shall be final.

Power & Duties of Registrar.

2. *(i) Deleted
- (ii) The Registrar shall be ex officio Secretary of the Executive Council and Faculties but shall not be deemed to be a member of any of these authorities, and shall be ex officio Member Secretary of the Court and the Academic Council.
- **(iii) When the Office of the Registrar is vacant or when the Registrar is by reason of illness, or any other cause unable to perform the duties of his office, the duties of the office shall be performed by such person as the

Vice-Chancellor may appoint temporary for the purpose till regular appointment is made by the Chancellor on the Advice of the Government.

- (iv) It shall be the duty of the Registrar-
- (a) to be the custodian of the records, common seal and such other property of the University as the Vice-Chancellor shall commit to his charge;
 - (b) to issue all notices convening meetings of the Court, the Executive Council, the Academic Council, the Faculties and any Committee appointed by any authority of the University;
 - (c) to keep the minutes of all meetings of the Court, the Executive Council, the Academic Council, the Faculties and any Committee appointed by the authorities of the University;
 - (d) to conduct the official correspondence of the Court, the Executive Council, the Academic Council and the Faculties;
 - (e) to supply to the Chancellor copies of the agenda, the minutes of the meetings of the authorities of the University as soon as they are issued.
 - (f) to perform such other duties as may, from time to time, be assigned to him by the Vice-Chancellor.
- (v) The Registrar shall have power to administer warning or to impose the penalty of censure or withholding of increments upon such of the employee, excluding teachers of the University and academic staff, as may be specified in the orders of the Executive Council and to suspend them pending enquiry;

* Deleted by Haryana Act No. 3 of 1998.

** Substituted by Haryana Act No. 19 of 1999.

Provided that no such penalty shall be imposed unless the person concerned has been given a reasonable opportunity of showing cause against the action proposed to be taken against him.

- (vi) An appeal shall be to the Vice-Chancellor against any order of the Registrar imposing any of the penalties specified in clause (v).
- (vii) In case the inquiry discloses that a punishment, beyond the powers of the Registrar is called for, the Registrar shall, upon conclusion of the inquiry make a report to the Vice-Chancellor alongwith his recommendations.

Provided that an appeal shall lie to the Executive Council against an order of the Vice-Chancellor imposing any penalty.

- (viii) The Registrar shall be the authorized officer to enter into agreements, sign documents and authenticate records on behalf of the University and shall act in such capacity when the appropriate authority has taken a decision in the matter. The Registrar shall also exercise such other powers and perform such other duties as may be prescribed by Statutes.

Other Officers of the University.

3. The following persons in the service of the University are also declared to be the officers of the University, namely:-

- *(a) Dean Academic Affairs
- (b) Proctor;
- (c) Chief Warden;
- (d) Dean of Students Welfare;
- *(e) Dean of Colleges;
- (f) Controller of Examinations

Dean Academic Affairs, Proctor, Chief Warden and Dean of Students Welfare.

- *4 The Dean Academic Affairs, the Proctor, the Chief Warden, and the Dean of Students Welfare, shall be appointed by the, Executive Council on the Recommendations of the Vice-Chancellor, from amongst the teachers of the University, not below the rank of Professor, on the terms and conditions to be determined by the Executive Council, on the recommendations of the Vice-Chancellor.

* Amended by the Executive Council Resolution No. C-6 of 19.03.1997 and received the assent of the Chancellor on 12.06.2001.

Statute-4(I)

The Dean of Colleges shall be a whole-time salaried officer of the University and shall be appointed by the Executive Council on the recommendations of the Selection Committee on such terms and conditions as may be prescribed by the Executive Council. He shall discharge such duties as may be assigned to him by the Vice-Chancellor from time to time.

* Amended by the Executive Council Resolution No. 7 of 29.03.2012 and received the assent of the Chancellor on 18.06.2012.

Controller of Examinations.

5. (i) The Controller of Examinations, shall be whole-time salaried officer of the University and shall be appointed by the Executive Council, on the recommendations of the Establishment Committee, on such terms and conditions as may be prescribed by the Executive Council.
- (ii) It shall be the duty of the Controller of Examinations- (a) to conduct examinations in a disciplined and efficient manner; (b) to arrange for the setting of papers with strict regard to secrecy;
- (c) to arrange for the evaluation of answer sheets in accordance with the planned time schedule for results;
- (d) to constantly review the system of examinations in order to enhance the level of the impartiality and objectivity with a view to making it a better instrument for assessing the attainments of students;
- (e) any other matter connected with the system of examinations which may, from time to time, be assigned to him by the Vice-Chancellor.

Court and its constitution.

6. The Court shall consist of the following members, namely:-
- (a) Ex officio members-
- (i) The Chancellor;
 - (ii) The Vice-Chancellor;
 - (iii) The Secretary to Government, Haryana, Finance Department, or a nominee not below the rank of Director/Joint Secretary;
 - (iv) The Secretary to Government, Haryana, Education Department or a nominee not below the rank of Director/joint Secretary;
 - (v) The Secretary to Government, Haryana, Technical Education Department or a nominee not below the rank of the Director/ Joint Secretary;
 - (vi) the Deans of Faculties;
 - (vii) the Registrar:
 - *(vii-a) Dean Academic Affairs;
 - *(vii-b) Dean of Colleges;
 - (viii) the Controller of Examinations
- (b)
- (i) Professors of the University not exceeding five on the basis of seniority by rotation;
 - (ii) four teachers from amongst the Associate Professors and Associate Professors of the University of whom atleast two shall be Associate Professor on the basis of seniority by rotation;
 - (iii) four Principals/ Directors of Colleges/ Institutes admitted to the privileges of the University on the basis of seniority by rotation to be nominated by the

- Vice-Chancellor;
- (iv) five eminent academicians and representatives from industry, commerce, engineering, etc., to be nominated by the Chancellor on the recommendation of the Vice-Chancellor
- (c) (i) The Registrar shall be the Member-Secretary of the Court.
- (ii) Save as otherwise expressly provided, the members of Court, other than ex officio members, shall hold office for a term of two years.
- (iii) At all meetings of the Court two fifths of the members shall form a quorum.

* Amended by the Executive Council Resolution No. 7 of 29.03.2012 and received the assent of the Chancellor on 18.06.2012.

Meetings of the Court.

- 7. (i) The Court shall meet atleast once a year.
- (ii) A special meeting of the Court may be convened at any time, by the Chancellor, the Vice-Chancellor or on a written request by one third of its members.

Executive Council and its Constitution.

- 8. The Executive Council shall consist of the following persons, namely:-
 - I. Ex officio member-
 - (i) The Vice-Chancellor;
 - *(ii) The Secretary to Government, Haryana, Finance Department or nominee not below the rank of Joint Secretary;
 - (iii) The Secretary to Government, Haryana, Education Department or a nominee not below the rank of Director/ Joint Secretary;
 - (iv) The Secretary to Government, Haryana, Technical Education Department or a nominee not below the rank of the Joint Secretary;
 - II. Other members-
 - *(a) Three Deans of Faculties to be nominated by the Vice-Chancellor, by rotation in accordance with the procedure laid down by the University;
 - (b) Two Principals of Colleges/ institutions admitted to the privileges of University by rotation on the basis of seniority;

- (c) Two professors (other than Deans of the Faculties) by rotation on the basis of seniority;
 - (d) Two teachers of the University Teaching Department (other than Professors) may be elected from amongst themselves out of whom one shall be an Associate Professor;
 - (e) Six persons to be nominated by the Chancellor on the recommendation of the Vice Chancellor from amongst distinguished professionals and eminent persons from the industry/ chambers of Commerce/ Technical Universities/ Indian Institute Technology/ Indian Institute of Management/ All India Council for Technical Education, etc.
- III. (i) The Registrar shall be the Ex officio Secretary of the Executive Council.
- (ii) Two fifth of the members will form a quorum.
- (iii) Save as otherwise expressly provided, the members of the Executive Council, other than Ex officio members, shall hold office for a term of two years.

Power of the Executive Council.

9. The Executive Council shall exercise the following powers, namely:-

- (a) to hold, control and administer the revenue, property and funds of the University;

* Amended by the Executive Council Resolution No. C-3 of 20.03.1996 and received the assent of the Chancellor on 12.06.2001.

- (b) to create teaching and academic posts, to determine the number and emoluments of such posts and to define the duties and conditions of service of Professors, Associate Professors, Assistant Professors and other academic staff and Principals of colleges and institutions maintained by the University;

Provided that in the matters of creation of new posts involving additional financial liability shall hold good if the representative of the Government as given below:-

Finance Secretary or in his absence his representative

OR

Education Secretary or in his absence his representative is present at the time of taking

such decision and has consented to that decision;

Provided further that in case the Government representative from the Finance/Higher Education Department is not present in two consecutive meetings even after the proper notice, then the Executive Council may approve the proposal regarding creation of posts;

* Provided further that in respect of the number and emoluments of teachers and Academic staff, the Executive Council shall take action after considering the recommendations of the Academic Council and the Finance Committee.

In respect of qualifications of teachers and academic staff, the Executive Council shall take action after considering the recommendations of the Academic Council and also the regulations laid down by the U.G.C. and other concerned statutory bodies.

(c) to appoint Professors, Associate Professors, Assistant Professors, other academic staff and Principals of colleges and institutions maintained by the University, on the recommendations of the Selection Committees constituted for the purpose and to fill up temporary vacancies herein;

(d) to create administrative, ministerial and other posts and to make appointments thereto, in the manner prescribed by the Statutes;

* Amended by the Executive Council Resolution No. C-3 of 20.03.1996 and received the assent of the Chancellor on 12.06.2001.

(e) to manage and regulate the finances, accounts, investments, property, business and all other administrative affairs of the University and for that purpose to appoint such agents as it may think fit;

(f) to invest any money belonging to the University including any unapplied income in such stocks, funds, shares or securities as it shall, from time to time, think fit or in the purchase of immovable property in India with the like power of varying such investments from time to time.

(g) to transfer or accept transfer of any movable and immovable property on behalf of the University;

(h) to provide buildings, premises, furniture and apparatus and other means needed, for carrying on the work of the University;

(i) to select a common seal for the University;

- (j) to delegate any of its powers to the Vice-Chancellor, the Registrar or such other employee or authority of the University or to a committee appointed by it, as it may deem fit;
- (k) to enter into, vary, carry out, or cancel contracts on behalf of the University;
- (l) to make, amend or repeal the Statutes;
- (m) to make decisions regarding maintenance of discipline among students;
- (n) to exercise such other powers and perform such other duties as may be conferred or assigned to the Executive Council by the Act or the Statutes, or the Ordinances; and
- (o) to exercise all powers of the University not otherwise provided for by the Act, the Statutes, or the Ordinances.

Academic Council and its Constitution.

10. The Academic Council shall consist of the following persons, namely:-

I. Ex officio members:-

- (i) The Vice-Chancellor;
- (ii) The Director of Higher Education, Haryana;
- (iii) The Director of Technical Education, Haryana;
- (iv) The Registrar;
- (v) The Deans of faculties;
- (v-a) Ex-officio Members (a) Dean Academic Affairs (b) Dean of Colleges;
- (vi) Three Principals by rotation on the basis of their seniority;
- (vii) The Controller of examinations;
- ** (viii) The Librarian of the University Library.

II. Other members:-

- (i) one professor appointed by the University from each faculty by rotation on the basis of seniority;
- (ii) one University Associate Professor from each faculty, by rotation on the basis of seniority;
- (iv) one University Assistant Professor from each faculty, by rotation on the basis of seniority.

- (iv) Four eminent educationists to be nominated by the Vice-Chancellor from outside the University.

Provided that not more than one of them shall be from the same field;

- (v) four persons from public sector industries of the Central and State Government, in the State having proficiency in matters relating to industry and research, to be nominated by Chancellor on the recommendation of the Vice-Chancellor:

Provided further that any other Chairman/ officer of the University whose association is necessary regarding a particular item may be invited to attend the meeting. However, the special invitee shall not have any right to vote.

III. (1) The Registrar shall be the Member-Secretary of Academic Council.

** Substituted by Executive Council vide Resolution No. 5 of 27.10.1999 and received the assent of the Chancellor on 12.06.2001.

* Amended by the Executive Council Resolution No. 7 of 29.03.2012 and received the assent of the Chancellor on 18.06.2012.

- (2) Two fifth of the members will form a quorum.
- (3) Save as otherwise expressly provided, the members of the Academic Council, other than Ex officio members, shall hold office for a term of two years.
- (4) The method of election shall be by simple majority voting by ballot and the elections shall be conducted in accordance with the rules framed by the Vice-Chancellor.

Powers of Academic Council.

- 11. (1) The Academic Council shall exercise the following powers, namely:-
 - (a) to exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, co-operative teaching among colleges and institutions, evaluation of research or improvements in academic standards;
 - (b) to consider matters of general academic interest either on its own initiative or on a reference by the Chancellor, the Vice-Chancellor, the Executive Council or a Faculty and to take appropriate action thereon;

- (c) to recommend to the Executive Council, the creation and abolition on teaching posts;
 - (d) to prescribe syllabi and courses of study for various examinations on the recommendations of the faculties;
 - (e) to frame such regulations consistent with the Statutes and Ordinances regarding the academic functions of the University, discipline, residence, admissions, awards of fellowships, studentships, scholarships, medals and prizes, fee concessions, corporate life and attendance; and
 - (f) to exercise such other powers and perform such other duties as may be conferred or assigned to the Academic Council by the Act, the Statutes, or the Ordinances.
- (2) All decisions of the Academic Council concerning syllabi, courses of studies and conducting of examinations so far as they are not provided for by the Statutes and Ordinances shall be final.

Composition of the Finance Committee.

12. (1) The Finance Committee shall consist of the following persons, namely:-
- (I) Ex Officio member:-
- (a) the Vice-Chancellor (Chairperson);
 - (b) the Secretary to Government, Haryana, Finance Department or nominee not below the rank of Joint Secretary;
 - (c) the Secretary to Government, Haryana, Education Department or a nominee not below rank of Director/ Joint Secretary Higher Education;
 - (d) the Secretary to Government, Haryana, Technical Education Department or a nominee not below rank of Director/ Joint Secretary of Technical Education, Haryana.
- (II) Other members-
- (a) two outside members having expertise in finance to be nominated by the Chancellor on the recommendation of the Vice Chancellor,
 - (b) two Deans of Faculties to be nominated by the Vice-Chancellor.
- (2) The Registrar will be the Member-Secretary of the Committee.
- (3) Nominated members of the Finance Committee shall hold office for a term of two years.

- (4) Three members, out of whom at least one member shall be a government nominee, shall form the quorum.

Functions and powers of the Finance Committee.

13. (1) The Finance Committee shall examine the accounts and scrutinize the proposals for expenditures and shall submit the annual budget to the Executive Council for approval. No expenditure in the budget shall be incurred by the University without the prior approval of the Finance Committee which shall fix limits for the total recurring and non- recurring expenditure for the year based on the resources and the income of the University. No expenditure shall be incurred by the University in excess of the limits so fixed.
- (2) It shall examine and recommend to the Executive Council the creation of teaching and other posts.
- (3) The annual accounts and the official estimates of the university shall be laid before the Finance Committee for its consideration and comments thereon and thereafter submitted to the Executive Council for approval.

Faculty of the University.

14. There shall be following School and Faculties;
- (1) Faculty of Physical Sciences;
 - (2) Haryana School of Business;
 - (3) Faculty of Information Technology and Computer Science;
 - *(4) Faculty of Engineering & Technology;
 - (5) Faculty of Architecture, Urban and Town Planning;
 - *(6) Faculty of Non-Conventional subjects in Humanities and Foreign Languages;
 - (7) Faculty of Religious Studies;
 - (8) Faculty of Environmental and Bio Sciences & Technology;
 - ** (9) Faculty of Media Studies;
 - *(10) Faculty of Law;
 - *(11) Faculty of Medical Sciences;
 - *(12) Faculty of Education;

(13) Faculty of Humanities and Social Sciences

(14) Such other faculties as the Executive Council, on the recommendation of the Academic Council, may institute, in the emerging areas of Higher Education.

* Amended and substituted by the Executive Council Resolution No. C-2 of 20.03.1996 and received the assent of the Chancellor on 12.06.2001.

** Instituted by the Executive Council Resolution no. 16 of 12.11.1998 under Clause-14 above.

Constitution of Faculties

15. (1) Each Faculty shall consist of-

- (i) Dean of the Faculty (Chairperson);
- (ii) Chairman of the Departments included in that Faculty;
- (iii) One Professor from each Department on the basis of seniority by rotation;
- *(iv) One Associate Professor and one Assistant Professor or equivalent from each department included in the faculty by rotation according to seniority;
- *(v) One Professor, one Associate Professor and one Assistant Professor from each department of the Regional Centre (s) included in the faculty, on the basis of seniority by rotation.
- *(vi) Upto two teachers from the affiliated colleges/institutes, in the concerned disciplines, one of whom shall be the Principal/Director, on the basis of seniority by rotation.
- *(vii) Upto two outside experts out of which one may be from the Industry, to be nominated by the Vice-Chancellor on the recommendations of the Dean of the Faculty.

Provided that wherever considered necessary, the Vice-Chancellor may on the recommendation of the Dean increase the number of experts.

(2) Members nominated shall hold office for two years:

Provided that the Executive Council, at the request of the Academic Council, may increase the number of members of a Faculty.

(3) The Branch Incharge of the Academic Branch not below the rank of Assistant Registrar may act as Secretary of every Faculty.

(4) Two-fifths of the members in each Faculty shall form the quorum.

* Substituted and amended by Executive Council Resolution No. 8 to 19.03.1997 and received the assent of the Chancellor on 12.06.2001.

Deans of Faculties.

*16. (1) There shall be a Dean of each Faculty who shall be appointed by the Vice-Chancellor. The Dean shall be appointed in rotation from amongst the professors in various Departments comprising the Faculty; provided that a Professor appointed as Dean, will get his/her next turn after all the Professors in the Faculty, have been appointed as Dean of any faculty and all have completed their full term of three years in order of seniority. In case any Professor has resigned during term then he/she shall not be entitled to take chance of further remaining period again. Provided further that where there is no Professor in a Faculty, the Vice-Chancellor may appoint the Dean of faculty.

(2) Suitable remuneration shall be attached to the office of the Dean who shall hold office for a term of three years.

(3) The Dean shall convene meetings of the Faculty and will preside over them.

(4) The Dean shall be responsible for the coordination of teaching therein and the execution of the decisions of the Faculty.

(5) He shall have the right to be present and to take part in discussion at any meeting of any committee of the Faculty.

Powers of the Faculties

17. Subject to the control of the Academic Council, the powers of the Faculty shall be:-

(a) to coordinate teaching and research work of the University in the Departments assigned to the Faculty;

- (b) to recommend to the Academic Council courses of studies and syllabi for the different examinations after necessary reports from the boards of Studies;
- (c) to receive reports from the Departments for the creation and abolition of posts and to forward them to the Academic Council with such recommendations as it may consider reasonable;
- (d) to discuss and suggest to the Academic Council schemes for the advancement of standards of teaching and examinations; and
- (e) to deal with any other matter that may be referred to it by the Academic Council or the Vice-Chancellor or the Dean of the Faculty.

Chairpersons of the Departments.

- *18. (1) Each Teaching Department shall have a Chairperson who shall be appointed by the Vice-Chancellor for a period of three years by rotation; provided that chairpersonship shall rotate among Professors and Associate Professors on seniority basis.

Provided further that if a Professor/Associate Professor/Reader, who has availed one full term of chairpersonship, then he/she will be eligible for appointment of chairperson on rotation only after completion of full chain of cycle in order of seniority.

- (2) In the case of a Department where no teacher is eligible for appointment as Chairperson or for Departments where instruction is imparted only upto the under-graduate level in the colleges, the Dean of the concerned faculty shall be the Chairperson.

* Amended by the Executive Council Resolution No. 13 & 14 of 02.05.2013 and received the assent of the Chancellor on 31.05.2016.

- (3) In case a senior person is on long leave, the next eligible person will be appointed as Chairperson of the Department and he will continue as such till the completion of his term, even if the senior person returns from leave during that period. However, the senior person will be eligible for appointment as Chairperson after the expiry of the term of the present incumbent.

- (4) In case the Chairperson of a Department, by reason of illness, absence or any other cause, is unable to perform the duties of his office, the duties of the office shall be performed by the next eligible person, unless, the Vice-Chancellor orders otherwise.
- (5) In case a person refuses to accept the offer of appointment as Chairperson or resigns of his own, he will not be eligible for appointment as Chairperson of the Department till his turn comes again after the completion of the rotation circle among the eligible teachers.
- (6) If the Vice-Chancellor deems it necessary, he may appoint next eligible person as Chairperson irrespective of the fact that the term of the present Chairperson has not yet expired, in which case he will report the matter to the Executive Council at its next meeting.

Appointments

- 19. (1) All appointments to teaching posts shall be made by the Executive Council on the recommendations of the Selection Committees.
- (2) Appointments to non-teaching posts carrying an initial pay of Rs. 15600-39100+5400 GP per mensum or more, shall be made by the Executive Council, on the recommendation of the Establishment Committee.
- (3) For posts carrying an initial salary not exceeding Rs. 9300-34800+4200 GP per mensum, appointments shall be made by the Vice-Chancellor.
- (4) Notwithstanding anything contained in clauses (1), (2) and (3) above, the Vice-Chancellor may, where he considers necessary, make an adhoc or temporary appointment for a period not exceeding six months, if it is not possible or desirable to make regular appointment.

Selection Committees.

20. *(1) A Selection Committee for any appointment of Professor/ Associate Professor/ Assistant Professor specified below shall consist of:-

For the Post of University Assistant Professor:

1. The Vice-Chancellor to be the Chairperson of the Selection Committee.
2. Three experts in the concerned subject, to be invited on the basis of the list recommended by the Vice-Chancellor and approved by the Executive Council.
3. Dean of the concerned Faculty.
4. Chairperson of the Department, if he is a Professor.
5. An academician nominated by the Chancellor.

The quorum should be four out of which at least two outside subject-experts must be present.

For the Post of Associate Professor

1. The Vice-Chancellor to be the Chairperson of the Selection Committee.
2. An academician who is the nominee of the Chancellor.
3. Three experts in the concerned subject/ field, out of the list recommended by the Vice-Chancellor and approved by the Executive Council.
4. Dean of the concerned Faculty.
5. Chairperson of the Department, if he/she is a Professor.

At least four members, including two outside subject-experts, must constitute the quorum.

For the Post of Professor

1. Vice-Chancellor to be the Chairperson of the Selection Committee.
2. An academician who is the nominee of the Chancellor.
3. Three experts in the concerned subject/ field, out of the list recommended by the Vice-Chancellor and approved by the Executive Council.
4. Dean of the Faculty.
5. Chairperson of the Department, if he/she is a Professor.

At least four members, including two outside subject-experts, must constitute the quorum.

Note: A representative of the SC/ST, women and physically handicapped persons, should be in the Selection Committee whenever a candidate from any of the categories appears for the interview.

It is optional for the University to utilize the Seminar or Colloquium as a method for the selection of Lecturer, Associate Professor or Assistant Professor.

Selection Committee for the Librarian, Deputy Librarian and Assistant Librarian and Director, Deputy Director and Asstt. Director of Physical Education shall be the same as that of Professor, Associate Professor and Assistant Professor respectively, except that the concerned expert in Physical Education or administration or Library Science, as the case may be, shall be associated with the Selection Committee.

At least four members, including two outside subject-experts, shall constitute the quorum.

*** Amended by E.C. Resolution No. 5 of 21.12.2004 and received the assent of the chancellor on 23.06.2006.**

For the post of principal

1. Chairpersons of the Governing Board as chairperson.
2. One member of the Governing Board to be nominated by the Chairperson.
3. Two Vice-Chancellor's nominees, out of whom one should be an expert.
4. Director Technical Education's nominee.
5. Three experts consisting of the principal of a college, a Professor and an accomplished educationist not below the rank of a Professor (to be nominated by the Governing Board) out of a panel of experts approved by the Vice-Chancellor.

At least four members, including two outside experts shall constitute the quorum. Provided that the Vice-Chancellor may add more names to the panel in special circumstances and report these to the Executive Council at its next meeting.

2. The panels of names drawn up by the Executive Council and the additions, if any, made thereto by the Vice-Chancellor as provided in the statutes, shall be subject to approval of the Chancellor:

Provided that in case one of the experts fails to turn up at the Selection Committee, after, accepting the invitation to attend the same the proceedings of the meeting shall not be invalidated:

Proceedings of the meeting of a Selection Committee shall not be invalidated in case any of the Ex officio members of the Selection Committee fails to attend the meeting.

3. The Vice-Chancellor shall preside at the meetings of a Selection Committee and the Registrar shall act as its Secretary. The meeting of a Selection Committee shall be convened by, or under the directions of the Vice-Chancellor.
4. The Selection Committee shall consider and submit to the Executive council recommendations as to the appointment referred to it. If the Executive Council is unable to accept the recommendations made by the Committee, it shall record its reasons and submit the case to the Chancellor for final orders.
5. The process of selection shall involve the following:
 - (a) Short listing of applications in accordance with the guidelines as prescribed by the ordinances.
 - (b) Assessment of aptitude for teaching, research and publications.
 - (c) Ability to communicate clearly and effectively.
 - (d) Ability to analyze and discuss.
 - (e) Optional: Ability to communicate may be assessed by requiring the candidate to participate in a group discussion or by exposure to a class room situation/ lecture wherever it is possible.

Note: A representative of the SC/ST, women and physically handicapped persons should be in the Selection Committee whenever a candidate from any of these categories appears for the interview.

Establishment Committee.

*[21.(1) Subject to the control of the Executive Council, the Establishment Committee shall consist of:-

- (i) the Vice-Chancellor;
- (ii) Deleted
- (iii) two members of the Executive Council nominated by the Vice-Chancellor;
- (iv) Expert(s) nominated by the Vice-Chancellor, whenever deemed necessary; Provided that where there are more than one Expert and one of the Experts fails to turn up at the time of the meeting after accepting the invitation to attend it, the proceedings of the meeting shall be valid.
- (v) The Registrar.

(2) The Vice-Chancellor shall preside at the meetings of the Establishment Committee and the Registrar shall be the Member-Secretary of the Committee.

(3) The nominated members of the Executive Council shall hold office for two years provided that any such member, who ceases to be the member of the Executive Council, shall cease to be the member of the Establishment Committee.]

*(4) The Committee shall have the following powers and duties:

The Establishment Committee shall recommend to the Executive Council appointments to Non-Teaching Posts including posts carrying an initial pay of Rs. 15600-39100+5400 GP per mensem or more in terms of provision under clause (2) of Statute-19.

Explanation:

The term 'appointment' shall include direct appointment as well as promotion to all Non-Teaching posts including posts in the University Library and Sports Department carrying initial pay of Rs. 15600-39100+5400 GP per mensem or more.

* Substituted by Executive Council Resolution No. C-2 of 2.3.96 and received the assent of the Chancellor on 25.3.1996.

Constitution and Function of the Planning Board.

22. (1) The Planning Board shall consist of:-

- (a) Vice-Chancellor;
 - (b) Secretary to Government, Haryana, Finance Department;
 - (c) Secretary to Government, Haryana, Education Department;
 - (d) Secretary to Government, Haryana, Technical Education Department;
 - (e) not more than ten persons of high standing in education and industry who shall be appointed by the Chancellor on the recommendation of the Vice-Chancellor for a term of two years which may include the followings:-
 - (i) Nominee of the All India Council for Technical Education;
 - (ii) Director of one of the Indian Institute of Technology;
 - (iii) Director of one of the Indian Institute of Management;
 - (iv) Vice-Chancellor of one of the Technical Universities of India;
 - (v) Nominee of the Government;
 - (vi) Five persons of high standing in Education and Industry;
 - (f) the Registrar shall be the Secretary to the Board.
- (2) The recommendations of the Board shall be implemented after they are approved by appropriate authorities of the University.
- (3) It shall advise on the planning and development of the University particularly in respect of the standard of education and research in the University.

Convocation.

23. Convocation of the University for conferring of degrees and for other purposes shall be held in such manner as may be laid down by the Executive Council from time to time, by means of an Ordinance:

Provided that every proposal to confer an honorary degree shall be subject to the confirmation of the Chancellor.

Departments.

24. There shall be University Teaching Departments duly created by the Academic Council on the recommendation of the Vice-Chancellor in the various faculties of the University.

Assignments of Department of Studies to Faculties.

25. The Departments of Studies shall be assigned to various Faculties by the Academic Council on the recommendation of the Vice-Chancellor.

Boards of Studies

- *26. (1) (i) Every University Teaching Department, included in Faculty, shall have Board of Studies and Research.
- (ii) Every Department other than University Teaching Departments included in faculty shall have also Board of Studies and Research.
- (2) The Board of Studies and Research of University Teaching Departments shall consist of:-
- (i) The Chairperson of the Department/Director of School;
 - (ii) All the Professors appointed or recognized by the University in the Department;
 - (iii) Two Associate Professors and two Assistant Professors appointed or recognized by the University in the Department to be nominated by the Vice-Chancellor, by rotation, according to seniority;
 - (iv) Two university approved teachers from the colleges/institutions admitted/affiliated to the privileges of the University in the subject concerned to be nominated by the Vice-Chancellor, by rotation, according to seniority;

Provided that not more than one such member shall be from the same college.

- (v) Two outside experts to be nominated by the Vice- Chancellor on the recommendations of the Chairperson of the Department / Director of School;

Provided that the Executive Council at the request of the Academic Council, may increase the number of members of a Board of Studies and Research under sub-clause (v) above.

- 26.(3) The Board of Studies and Research other than University Teaching Department shall consist of :-

- (i) The Dean of the concerned Faculty- Chairperson
- (ii) One University approved Professor, one Associate Professor and one Assistant Professor from the affiliated colleges/institutions in the subject concerned recognized by the University to be nominated by the Vice-Chancellor, by rotation, according to seniority.

Provided that not more than one such member shall be from the same college.

- (iii) Two outside experts to be nominated by the Vice-Chancellor on the recommendations of the Dean of the concerned Faculty.

Provided that the Executive Council at the request of the Academic Council, may increase the number of members of a Board of Studies under sub-clause (v) above.

(4)(i)The Board of Studies and Research shall make recommendations in respect of the courses and syllabi of studies and text books for the various subjects for all classes and Research Degree to the Academic Council through the Faculty concerned.

(ii)The Board of Studies shall also make recommendations to the Academic Council, regarding the appointments of Paper-setters and Examiners for all the courses.

(iii)The Board of Studies shall deal with any other matter that may be referred to them by the Faculty. The Chairperson of the Department shall be the Chairperson of the Board. Members, other than ex-officio members, shall hold office for two years:

Provided that a person whose book or any other publication is to be the subject of consideration before the Board, shall not be attached to the Board.

* Amended by the Executive Council Resolution No. 22 of 06.11.2013 and received the assent of the Chancellor on 06.12.2013.

Withdrawal of degree, diploma etc.

27. A degree, diploma, certificate and other academic distinctions may be withdrawn by the University:-

- (a) if the candidature of the person concerned has been cancelled or result quashed in accordance with the manner laid down by the Ordinances; or
- (b) if the candidate has misbehaved at a convocation of the University; provided that the question whether a person has misbehaved in terms of this statute shall be finally decided by the Vice-Chancellor; or
- (c) When sufficient evidence is laid before the Academic Council showing that any person conferred by the University has been convicted of what is in their opinion a serious offence, the Academic Council may recommend to the Executive Council that such a degree or diploma be cancelled.

Withdrawal of approval, recognition of teachers.

28. Approval, recognition to a teacher may withdrawn by University-
- (a) if the teacher fails to perform duties in accordance with the manner laid down by the Ordinances;
 - (b) if sufficient evidence is laid before the Executive Council that the teacher has committed an act which in their opinion is a serious offence, the Executive Council may withdraw approval, recognition of the teacher:

Gratuity, ex-gratia grant, etc.

29. The University shall provide for the benefit of its officers, teachers other employees, gratuity, ex-gratia grant etc. on the pattern of the Government.

Fellowships, scholarships, medals and prizes.

30. The number and value of fellowships, scholarships, medals and prizes to be awarded shall be determined by the Executive Council either on its own initiative or on the recommendations of the Academic council or Finance Committee.

Limitation of term of membership.

31. (1) Notwithstanding anything contained in these Statutes, a person, who is a member of any authority or body of the University in his capacity as a member of a particular authority or body or as a holder of particular appointment shall hold office so long only as he continue to be member of that particular authority or body or the holder of that particular appointment, as the case may be:

Provided that a teacher-member of any authority or body of the University who resigns his service or proceeds on leave for six months or more shall cease to be a member of the respective body and a substitute shall be appointed. If the period of his leave is less than six months, his membership will be held in abeyance till his return or the expiry of the period of six months, whichever is later. No substitute member will be appointed or elected, where the membership is held in abeyance.

- (2) If a teacher is on leave for a period of six months or more, he shall not be eligible for nomination or reelection for that particular vacancy. He will, however, be eligible for nomination or election in a vacancy which may arise after his return from leave.

Termination of membership etc.

32. Notwithstanding anything contained in these Statutes or the Ordinances of the University, no person, who has been convicted of any offence involving moral turpitude or has been dismissed for misconduct from a Government or Semi-Government institution or from a University or an educational institution of any kind, shall be eligible to become or to continue as a member or any authority of this University or of any committee appointed by the University. A person under suspension shall not be allowed to sit in any meeting of above authorities or Committees during the period of his suspension.

Disqualification for memberships.

33. If a person is debarred by the Academic Council from any work of the University on account of any kind of malpractice on his part in connection with a University examination, such a person will be disqualified to become, or to continue as a member of any body or authority of the University so long as the bar lasts.

Delegation of administrative and financial power to the Officers, teachers, employees of the University.

- 34.(1) The officers, teachers and other employees of the University may exercise, subject to the control of the Vice-Chancellor and the superior officers concerned such administrative and/or financial powers, as the Executive Council may delegate through Ordinances or Rules and Regulations or by resolutions adopted by it.
- (2) The Vice-Chancellor or the Registrar, with the approval of the Vice-Chancellor, may delegate to an officer, teacher or any other employee of the University such powers as he considers necessary which have been vested in them by the Statutes, Ordinances and Regulations.

35. HONORARY DEGREES

If not less than two-third members of the Academic Council recommend that an Honorary Degree be conferred on any person on the ground that he is, in their opinion, by reason of his eminent position and/or academic attainments, a fit and proper person to receive such degree, and this recommendation is endorsed by the Executive Council and approved by the Chancellor, the University may confer on such a person the Honorary Degree, so recommended, without requiring him/her to undergo any examination.

36. Special Mode of Appointment

- (i) Notwithstanding anything contained in the statutes, the Executive Council may invite a person of high academic distinction and professional attainments to accept a post of Professor in the University, on such terms and conditions as it may deem fit and on the person agreeing to do so, appoint him to the post.
- (ii) The Executive Council may appoint a teacher or any other academic staff working in any other University or Organization in accordance with the manner laid down in the Ordinances.

37. Conditions for admission of colleges/institutes to the privileges of the University and withdrawal of such privileges.

- (1) The University shall establish and maintain and recognize for admission to its privileges such colleges/ institutes as may be decided by the Executive Council from time to time.
- (2) The college/ institutes within the territorial jurisdiction as given in section 4 of the Guru Jambheshwar University of Science & Technology Act, are deemed to be admitted to the privileges of this University. These colleges/ institutes shall observe the conditions for admission to privileges of the University as laid down from time to time in the ordinances, failing which rights conferred upon may be withdrawn.
- (3)
 - (a) A college shall not, without the prior permission of the Academic Council suspend instruction in a course of study for which it is authorized to teach.
 - (b) If the governing body of a college/ institute proposes to discontinue a particular course/ subject in the college/ institute, it shall seek prior

permission of the University and a formal application giving reasons in support of the proposal shall be made not later than the 31st of October of the year, preceding the year in which the discontinuation is proposed.

- (c) In the case of discontinuation of the course/ college, it shall be incumbent upon the governing body of the institution concerned to give a notice of one year to its employees regarding termination of their services, which will take effect only if and when the permission is granted by the University and subject to the condition, if any, imposed by it.
- (d) The discontinuation in respect of an integrated course of study/ subject for which it is affiliated shall be in stages as under:-
 - i) In the first year, admission to Part-I class will be discontinued and admission for Part-II and III will continue.
 - ii) In the 2nd year, admission to Part-II class will be discontinued and admission for Part-III will continue and so on.
- (4) Each non-Govt. college/ institute shall have a managing committee known as governing body consisting of not more than 21 and not less than 11 members as under:-
 - (i) President, Vice-President, Treasurer, and General Secretary to be elected by the members of the parent Society/ Trust, which is running the college;
 - (ii) The Principal of the college shall be the ex-officio member-secretary of the governing body;
 - (iii) One nominee of the University;
 - (iv) One nominee of the State Govt.;
 - (v) Two teacher representatives elected from among themselves by the whole time approved teachers of the College and one representative of the Non-teaching Staff to be elected on the Governing Body.
 - (vi) Remaining members (upto a maximum of 11) to be nominated by the President.

A casual vacancy of an elected member shall be filled by election within three months of the vacancy occurring, and the member so elected shall continue for the rest of the term of the outgoing member.

In cases where the governing body consists of less than 21 members, the numbers falling in each of the above categories will be determined on a proportionate basis, the representation of the University and the Govt. remaining invariable. As soon as the governing body is constituted, the names of the members will be communicated to the University and the Director of Higher Education, Haryana/ Director, Technical Education, Haryana by the Secretary. The term of the governing body shall be three years and fresh election shall be held after every three years.

The election shall be held under the supervision of an observer to be appointed by the University who shall certify that the election has been held properly and according to rules. In case the elections are not held at the end of the period stipulated above, the University shall be competent to constitute an adhoc governing body.

The constitution, election and personnel of the governing body shall be subject to the approval of the University. The change in the constitution, on the above lines shall be a precondition for the release of maintenance and other grants. Applications for grants, from the Govt./ U.G.C./ AICTE/Other State and Central agencies accompanied by certificate that the salaries of the employees have been paid and all other conditions relating to affiliation and such grants have been complied with, shall be routed through the University.

If, on inspection or otherwise, it is found that a recognized non-govt. college/ Institute is not being properly administered, the Executive Council, may authorize the Vice-Chancellor to appoint additional representative or representatives of the University on the managing body of the College/ Institute or to recommend to Govt. to appoint an Administrator.

If the representatives of the University are not invited to a meeting of the managing body and/ or a meeting of the governing body is held without the presence of the University representative, the proceedings of that meeting shall be regarded as invalid. In case, the University representative does not attend a meeting even after having confirmed his presence in writing, the proceedings of such meeting shall be valid. There must be at least three meetings of the governing body in a year. The T.A./D.A. of University representatives shall be paid by the college concerned.

- (5) If at any time, the Executive Council finds, that a college/ institutions is not complying with the requirements of the Act, Statutes, Ordinances or regulations of the University or any instructions, issued by it or on its behalf, the Executive Council will have the authority to impose the following penalties:-
- (i) That students of the college concerned shall not be accepted for the University examination:
 - (ii) That the college staff shall be debarred from University work such as appointment as examiner, superintendent of examination centres etc.;
 - (iii) That principal or the teacher concerned shall be debarred from seeking election or nomination to a University Body or his name shall be removed from the list of members of the University Bodies.
 - (iv) That the recognition, granted to the governing body of the college, shall be withdrawn in part or in whole.
 - (v) That the recognition granted to Principal/ teachers shall be withdrawn.
- (6) Where the Executive Council proposes to withdraw the recognition/ associated status of a college/ institution in whole or in part, the Executive Council shall authorize the Registrar, to send to the Head of the College/ Institution concerned, a notice stating therein the ground on which the action is proposed to be taken together with the indication that any representation in writing submitted on behalf of the College/ Institution within a specific period, shall be considered by the Executive Council. The period may be extended if considered necessary by the Executive Council.
- (7) On receipt of the representation or on expiry of the period referred to in clause 6 above, the Executive Council shall consider the notice of motion, the statement or representation, if any, and make such order as the circumstances may require.
- (8) Where by an order made under clause 7, the rights conferred, by recognition/ associated status, are withdrawn, in whole or in part, the grounds for such withdrawal shall be stated in the order and communicated to the Head of the college/ institution concerned.
- (9) In the event of withdrawal of the recognition/ associated status of a College/ Institution, the Executive Council shall have power to decide the manner for disposal of the amalgamated fund/ students fund.

STATUTE OF HARYANA SCHOOL OF BUSINESS

(To be Applicable w.e.f. Academic Session 2014-15)

- 1. Introduction:** The University shall have business school namely Haryana School of Business and such school shall be governed by the University Statutes and Ordinances under the University Act.
- 2. Status and Functions:** The status and functions of the School shall be as under:
 - a) The school shall have the status of a Faculty of the University within the framework of University Act.
 - b) The School shall serve the critical function of generating, consolidating, preserving and disseminating knowledge related to the business management.
 - c) Developing a symbiotic relationship with others stakeholders to use knowledge to cope with challenges faced by the industry as well as society.
 - d) It shall also act as leader in the teaching, research and consulting in the area of business management.
 - e) It shall make available highly specialized manpower leadership in dominant areas of business management.
3. Deleted
4. Deleted
5. Deleted
- 6. Powers of the School:** Powers of the School shall be the same as that of powers of Faculties as mentioned in the University Act and Statutes.
- 6 (i)** HSB may have multiple teaching department as may be created by the University from time to time.

- 7. Board of Governors:** The Board of Governors shall be advisory body of the School and shall consist of the following persons, namely:

Ex-officio Members

- a) Dean of Haryana School of Business shall be the Chairperson of the Board of governors;
- b) The Director of the School shall be the Vice- Chairperson of the Board of governors;

(B) Nominated/Other Members

- e) Three outside academic experts shall be nominated by the Vice-chancellor from the field of management or related areas from the Universities and Institutions of repute;
- f) Three representatives from the industry shall be nominated by the Vice-chancellor and they shall not be below the rank of CEO/CMD/JMD/CFO or equivalent of a leading public limited company.

Note: The term of nominated members shall be two years. Meeting of the Board of Governors will be held once in a year. Minimum 40% of the total members will form the quorum for the meeting.

- 8. Functions of BOG:** The Board of Governors shall guide the school in the following functions:

- a) To provide necessary guidance to the School for the better management of the academic affairs.
- b) To advise the courses of study, policies of admission and examination of the School.
- c) To advise School in matter related to enhancement of employability of two students of the School.
- d) To advise policies with regard to any other activities that is necessary for the smooth functioning of the School.
- e) To advise of for going collaborations with leading Business School, Industries and Govt. Bodies.
- f) The recommendations of the Board of Governors shall be place for consideration of the appropriate competent authorities of the University.

- 9. Director of the School:** The Director shall be the Administrative Head of the School and his position shall be equivalent to a Chairperson of any other University Teaching Department in the University.

- a) **Appointment of the Director:** The Director shall be appointed by the Vice-chancellor in the same way as in case of Chairperson of University Teaching Department as per the University Act and Statutes
10. **Appointment of the Dean:** The School shall have a Dean who shall be academic head of the school and his position shall be equivalent to the Dean of any faculty of the University. The Dean of the School shall be appointed by the Vice-Chancellor as other Deans of the Faculties of University as per University Act and Statute:
11. **Programme Coordinator(s):** The School shall have some programme coordinator(s) as per the requirement of different specializations offered. The Director shall nominate programme coordinator(s) if need arises.
12. **Board of Studies of HSB:**
- a) The School shall have a Board of Studies and Research, which shall be constituted as per the University Act and Statutes by the Vice-chancellor. The Board of Studies shall be headed by the Director of the School.
 - b) **Faculty/School of Studies of HSB:** The School of Studies of HSB shall be headed by the Dean of the School, which shall be constituted by the Vice-Chancellor as per Statutes of the University.
13. **Staff Council of the School:** The School shall have the Staff Council consisting of all the regular faculty members. The Director shall head the Staff Council. The functions of the Staff Council of the School will be the same as given in the University Ordinance.
14. **Academic Programmes:** The School shall offer such Academic Programmes as recommended by the Staff Council and approved by the University authorities time to time.
15. **Centers at HSB:** The School shall establish Centers of Study to encourage inter-disciplinary field of study.
16. **Accountability and Autonomy:** The functional autonomy of the Haryana School of Business shall be confined to academic autonomy in the light of the University Act and Statute and Board of Governors shall advise to improve the quality in teaching, research and consultancy. Collaboration with the leading business schools, industry and government bodies.

**DIRECTORATE OF DISTANCE EDUCATION
GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY HISAR**

Administrative Staff

Directorate of Distance Education				
Sr. No.	Name of the Administrative Staff	Qualification	Designation	Works at (Headquarter/ Regional Centre/ Study Centre)
1.	Prof. O. P. Sangwan	M.Tech., Ph.D	Director	Headquarter
2.	Mrs. Sushila Siwach	MA	Deputy Registrar	Headquarter
3.	Asha Rani	B.Ed.	Supdt.	Headquarter
4.	Mansa Rani	B.A	Dy. Supdt	Headquarter
5.	Meena Rani	MA	Hindi Officer	Headquarter
6.	Nisha Kundu	MCA	Programmer	Headquarter
7.	Raghuvir Singh	M.A	ATO Gr.-1	Headquarter
8.	Neelam Rani	B.A	Assistant	Headquarter
9.	Satvir Singh	B.A	Assistant	Headquarter
10.	Naveen Punia	B.A.	Assistant	Headquarter
11.	Munna Lal	B.A	Clerk	Headquarter
12.	Mahender	10+2	Clerk	Headquarter
13.	Rajpal	10th	Clerk	Headquarter
14.	Deepak	10+2	Peon	Headquarter

Note: In addition to the above, 02 Assistants, 01 Technician, 01 Junior Programmer, 18 Clerks, 01 Lab Attendant and 03 Peons are working full time (on contract basis) in Directorate of Distance Education.

Result Branch (Distance)				
Sr. No.	Name of the Administrative Staff	Qualification	Designation	Works at (Headquarter/ Regional Centre/ Study Centre)
1.	Sunita Kataria	M.A	Deputy Registrar	Headquarter
2.	Sunil Kumar	10+2	Dy. Supdt.	Headquarter
3.	Manju Gandhi	M.A	Assistant	Headquarter
4.	Ruby Verma	MA	Assistant	Headquarter
5.	Ishwar Singh	M.A (Mass.Comm)	Clerk	Headquarter
6.	Shamsher Singh	10+2	Clerk	Headquarter
7.	Sushil	B.Com	Clerk	Headquarter
8.	Jaswinder Singh	BA	Clerk	Headquarter

Note: In addition to above, 04 Clerks and 02 Peons are working full time (on contract basis) in Result Branch of Distance Education on contract basis.

**DIRECTORATE OF DISTANCE EDUCATION
GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY HISAR**

Faculty Details for MA (English) and MA (Hindi) Programme

Sr. No.	Name of the Faculty	Qualification	Programme	Designation	Works at (Headquarter/ Regional Centre/ Study Centre)
1.	Dr. Pallavi	M.Phil., Ph.D	MA (English)	Assistant Professor	Headquarter
2.	Dr. Astha Gupta	MA (English), Ph.D	MA (English)	Assistant Professor	Headquarter
3.	Dr. Geetu Dhawan	MA (Hindi), Ph.D	MA (Hindi)	Assistant Professor	Headquarter
4.	Matter is under consideration		MA (Hindi)		



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GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY,
HISAR.

(Established by State Legislature Act 17 of 1995)
'A' GRADE NAAC Accredited State University

OFFICE ORDERS

The Vice Chancellor is pleased to order that the following teachers will work as Programme Co-ordinator for the subject mentioned against their name in the Directorate of Distance Education till further orders in addition to their own duties:-

Sr.No.	Name of teacher	Deptt./ School
1.	Dr. Pallavi, Assistant Professor(English), Deptt. of CMT	M.A. English
2.	Dr. Geetu, Assistant Professor, Deptt. of Hindi	M.A. Hindi

REGISTRAR

Endst.No.F-III/2021/3648-53

Dated 08/07/2021

A copy of the above is forwarded to the following for information and necessary action:-

- ✓ 1. Director, Distance Education, GJUS&T, Hisar.
2. Chairpersons, Deptt. of CMT and Hindi, GJUS&T, Hisar.
3. Joint Director (Audit), GJUS&T, Hisar.
4. Deputy Registrar(Internal Audit), GJUS&T, Hisar.
5. Assistant Registrar(Accounts), GJUS&T, Hisar.
6. Teachers concerned.

P. L. H.
Assistant Registrar (Faculty)

[Signature]
08/07/2021

DF (DG)

Sushila
08/07/21

DG-5 / DG-7

GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR

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OFFICE ORDERS

The Vice Chancellor is pleased to shift Dr. Astha Gupta, Assistant Professor on contract basis (for the subject of English), Deptt. of Communication Management & Technology in the Directorate of Distance Education with immediate effect till further orders.

REGISTRAR

Endst.No.F-III/2021/242591

Dated : 01/06/2022

- A copy of the above is forwarded to the following for information and necessary action:-
1. Chairperson, Deptt. of Communication Management & Technology, GJUS&T, Hisar.
 2. Director, Distance Education, GJUS&T, Hisar with reference to his note No.5872 dated 19.05.2022.
 3. Deputy Registrar (Internal Audit), GJUS&T, Hisar.
 4. Assistant Registrar (Accounts), GJUS&T, Hisar.
 5. Joint Director (Audit), GJUS&T, Hisar.
 6. Person concerned.
 7. Internal (F-II)

Pam
Deputy Registrar (Faculty)

to
01/06/22

npf

sushila
03/06/22

DE-07