

Guru Jambheshwar University of Science and Technology

HEI Profile & Administrative Information :

HEI Basic Information :

Registration ID: HEI-P-U-0162		Name of the HEI: Guru Jambheshwar University of Science and Technology		Institution Type: State
Year of Establishment: Oct 1995	Mode of Education: Dual Mode	City: HISAR		District: HISAR
Address_1: Directorate of Distance Education		Address_2: Guru Jambheshwar University of Science & Technology, Hisar		Pin Code: 125001
Email: dde.gjust@gmail.com		Telephone: 01662263157	Fax: 01662276240	State: HARYANA
Official Website of HEI: www.ddegjust.ac.in	Official website for Open & Distance Learning: www.ddegjust.ac.in			

HEI Authorities

Vice Chancellor

Name of the Vice Chancellor: Tankeshwar Kumar		Vice Chancellor Email: vc@gjust.org	Vice Chancellor Mobile: 9991291816
Phone (Office): 01662263101	Phone (Residence): 01662263102	Highest Education Qualification: PhD	Experience: 25

Registrar

Name of the Registrar: Avnesh Verma		Registrar Email: registrar@gjust.org	Registrar Mobile: 9817447008
Phone (Office): 01662276025	Phone (Residence): 01662263204	Highest Education Qualification: PhD	Experience: 23

CIQA

Whether Center for Internal Quality Assurance (CIQA) is established or not : Yes
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HEI Recognition

Recognition status of the HEI as per UGC Act, 1956: SECTION 2(f)	Is HEI also recognized under 12 B: Yes
Approval of Statutory Authority:	Copy of relevant page of act allowing HEI to offer the programme in ODL :

Yes

View (/Uploads/Proposal/relevantHEIprgODL/HEI-P-U-0162/HEI-P-U-0162_relevantHEIprgODL_20201015100227.pdf)

UGC DEB Recognition

Are you recognized by UGC, DEB unde UGC(ODL) Regulations, 2017? *

Yes

If applicable	Upload the supporting documents i.e. Recognition letters			
Yes	2018-19	View (/Uploads/Proposal/recognitionletters2018/HEI-P-U-0162/HEI-P-U-0162_recognitionletters2018_20201015101836.pdf)	Letter No :- F.N.: 86-2/2017 (DEB-IV)	Date of UGC recognition letter :- 14-08-2018
Yes	2019-20	View (/Uploads/Proposal/recognitionletters2019/HEI-P-U-0162/HEI-P-U-0162_recognitionletters2019_20201015101836.pdf)	Letter No :- F.N.: 86-2/2017 (DEB-IV)	Date of UGC recognition letter :- 18-10-2018

Whether HEI is recognized by UGC, DEB under UGC (Online Courses or Programmes) Regulations, 2018? :-

--Select--

Have you filled CIQA Report for academic year 2018-19? :-

--Select--

When was SLM delivered to student for academic year 2019-20*

	Month	Year
Printing Material	9	2019
Audio-Video Material		
Online Material		
Compute based Material	8	2019

IGNOU Recognition

Whether HEI was recognised from IGNOU DEC/DEB Prior to UGC (ODL) Regulations, 2017 :-

Yes

From	To	Document
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NAAC Details

Whether accredited by NAAC? :- Yes

Grade :- A

Score :- 3.28

Validity of NAAC :- 09-12-2021

Upload NAAC Document :- View (/Uploads/ODL/UploadNAACDocument/HEI-P-U-0162/HEI-P-U-0162_UploadNAACDocument_20201015110045.pdf)

Year of assessment of NAAC :- 2019

Whether valid for the academic period January 2021 and onwards :- Yes

NIRF Ranking

Year :- 2018

Ranking :- NotApplicable

Upload NIRF Certificate :-

Year :- 2019

Ranking :- NotApplicable

Upload NIRF Certificate :-

Year :- 2020

Ranking :- 94

Upload NIRF Certificate :-

View (Uploads/ODLOL/UploadNIRFDocument3/HEI-P-U-0162/HEI-P-U-0162_UploadNIRFDocument3_20201015104743.pdf)

Territorial Jurisdiction

Information regarding Territorial Jurisdiction

Territorial Jurisdiction of HEI as per its Act :-

Mention District (s) :-

Copy of Relevant Page to act: Upload :-View (/Uploads/Proposal/CopyRelevant/HEI-P-U-0162/HEI-P-U-0162_CopyRelevant_20201015112432.pdf)

Territorial Jurisdiction as per UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 :- At Headquarter

Mention District (s) :-

Infrastructure

Total Build-up area for Open and Distance Learning activity - Minimum 15000 sq.ft. (carpet area):

Build-up Area Type	Minimum Built up area required as per Regulations	Built-Up Area available(Carpet Area Sq. ft)	Difference	Compliance or Not
Academic	7500	8324	824	Yes
Administrative	1500	1807	307	Yes
Academic support such as Library, Reading Room, Computer Centre, Information and Communication technology labs, Video and Audio Labs etc.	4500	5275	775	Yes
Amenities or other support facilities(Excluding toilets)	1500	2000	500	Yes
Total built-up area for ODL activities	15000	17406	2406	Yes

Activity Calendar

Academic Year Planner [Programmes under yearly system]:

Srno	Name of the Activity	Tentative months schedule (specify months) during Year	
		From (Month)	To (Month)
1	Admission	Jul	Sep
2	Assignment Submission (if any)	Mar	May
3	Evaluation of Assignment	May	Jun
4	Examination	Jun	Jun
5	Declaration of Result	Aug	Sep
6	Re-registration	NA	NA
7	Distribution of SLM	Sep	Oct
8	Contact Programmes(counselling, Practicals,etc.)	Oct	Nov

Academic Year Planner [Programmes under Semester System]:

Srno	Name of the Activity	Tentative months schedule (specify months) during Year			
		From (Month)	To (Month)	From (Month)	To (Month)
1	Admission	Jul	Aug	Jan	Feb
2	Assignment Submission (if any)	Sep	Oct	Feb	Mar
3	Evaluation of Assignment	Oct	Nov	Mar	Apr
4	Examination	Dec	Jan	May	Jun
5	Declaration of Result	Feb	Mar	Jun	Jul
6	Re-registration	NA	NA	NA	NA
7	Distribution of SLM	Aug	Sep	Feb	Mar
8	Contact Programmes(counselling, Practicals,etc.)	Oct	Nov	Mar	Apr

Proposed Programmes

Sr No :-1	
Name of Programme :-Sciences - BACHELOR OF COMPUTER APPLICATIONS - Computer Applications	
Programme to be offered in	ODL
Year	2020-21
Level	UG
Academic Session	January Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	10+2
Duration (as per the Specification of Degrees, 2014)	3
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION

Additional Information

Sr No :- 1

Name of Programme :- Sciences - Bachelor of Computer Applications - Computer Applications

Year	2020-21
Academic system followed for proposed programme	Semester
Number of Credits	120
Whether Programme requires Practical or laboratory courses as a curricular requirement	Yes
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	13-10-2020
Statutory bodies approval upload	View (//Uploads/Proposal/HEI-P-U-0162/StatutoryAuthority/HEI-P-U-0162_StatutoryAuthority_20201015080852.pdf)
Whether Regulatory Authority approval is required	No
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	3
No. of Batch passed	1

Programme Compliance

Sr No :- 1

Name of Programme :- Sciences - Bachelor of Computer Applications - Computer Applications

Year	2020-21
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	17000
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes 10
Whether any component of the Programme is offered as MOOCs	No
Science Programme	
No. of Learners enrolled in programmes in conventional mode	220;
Proposed Intake in ODL Programmes	600;

Mode of Evaluation

Sr No :- 1

Name of Programme :- Sciences - Bachelor of Computer Applications - Computer Applications

Year	2020-21
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	30
Percentage of End-Semester(%)	70
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	No

PPR (Programme Project Report)

Srno	Name of Progrm	Other Details	
1	Sciences - Bachelor of Computer Applications - Computer Applications	Year	2020-21
		Date of Approval of PPR	13-10-2020
		Upload of PPR	View (/Uploads/UploadofPPR/HEI-P-U-0162/HEI-P-U-0162_UploadofPPR_20201015103011.pdf)
		Upload Approval of PPR	View (/Uploads/AuthorityofApprovingPPRUpload/HEI-P-U-0162/HEI-P-U-0162_AuthorityofApprovingPPRUpload_20201015103011.pdf)
		Expected outcome	<ul style="list-style-type: none"> • An ability to apply knowledge of mathematics, computing and domain knowledge to solve problems. • An ability to analyze real world/scientific problems and convert them to computable algorithms/solutions. • An ability to evaluate, analyze and use available technological solutions to design and implement the same. • An ability to devise and conduct experiments, interpret data and provide well informed conclusions. • An ability to identify modern computing and/or development tools and techniques and use them to develop solutions. • An ability to function professionally with ethical responsibility as an individual as well as in teams in projects. • An ability to communicate effectively, both written and oral. • An ability to engage in lifelong learning in the field of computer science. • An ability to design a system to meet desired needs within realistic constraints such as safety, security and applicability. • An ability to understand the impact of system solutions in a contemporary, global, legal, economical, environmental, and societal context for sustainable development
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
Srno	Name of Progrm	Other Details	
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	

Programme's mission & objectives	Yes
Relevance of the program with HEI's Mission and Goals	Yes
Nature of prospective target group of learners	Yes
Instructional Design	Yes
Procedure for admissions, curriculum transaction and evaluation	Yes
Requirement of the laboratory support and Library Resources	Yes
Cost estimate of the programme and the provisions	Yes
Quality assurance mechanism and expected programme outcomes	Yes
Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes

SLM (Self Learning Material)

Srno	Name of Program	Other Details		Annexure	Details of Developments of SLM	
					Development of SLM	In House Faculty
1	Sciences - Bachelor of Computer Applications - Computer Applications	Year	2020-21	Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020: Curriculum and Pedagogy:-Yes	Development of SLM	In House Faculty
	Outline of the Syllabus	The basic course curriculum of BCA, typically lays emphasis on Database Management Systems, Operating Systems, Software Engineering, Software Testing, Computer Architecture, Data Analytics, Data Mining, Web Technology and Languages such as C, C++, HTML, Python, R, Java etc.			Percentage of SLM developed by In- House Faculty	100
	Whether SLM approved by Statutory Authority of HEI	Yes				
Srno	Name of Program	Statutory bodies approval	Other Details	Annexure	Details of Developments of SLM	
			View (/Uploads/SelfLearning/HEI-P-U-0162/HEI-P-U-0162_Statutorybodiesapprovalupload_20201015102221.pdf)	Print Material :- Yes		

		upload		Audio-Video Material :-Yes	
		When was it prepared	01-08-2006	Online Material:-Yes	
		Last Updated	13-10-2020	Computer-based material:-Yes	
		Name of the faculty who prepared SLM	VINOD	Computer Disks:-Yes	
		Designation	Assitant Professor	Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Department	Directorate of Distance Education, GJUS&T, Hisar		
		Reference of Self Learning Material	Text Books and Open Source Material	Preparation of Learning Material:-Yes	
		Upload Sample SLM (Only Content Pages)	View (/Uploads/SelfLearning/HEI-P-U-0162/HEI-P-U-0162_SelfLearning_20201015102221.pdf)	Preparedness of Learning Material :-Yes	
		SLM Url	http://www.ddegjust.ac.in/studymaterial/dstudymaterial.htm	Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020	
					1 Year:-Yes
					2 Year:-Yes
				3 Year:-No	

Examination Centre

Srno	It is certified that all the activities .	Name of Centre	Address of Centre / City/ Pin Code/ State	Briefly write on the methods and steps to be adopted for conduct of examination to ensure security, transparency & credibility of examination	Whether Examination centre fulfills all the requirement mentioned in Annexure II	A) Proposed Examination Centre for term end examinatio for ODL programme for Upcoming Academic Years		
1	Yes	GJUS&T	Hisar- Hisar- 125001- Haryana	Observer, Center Superintendent and Dy. Superintendent appointed for examinations are among the experienced and senior faculty members . In addition Flying squad of Senior Teachers are also appointed.University having multi layer Encoding and Decoding system answer script evaluations. Questions papers will provided only few minutes before start of examination on all examination centers by university examination branch. Examination centers are By Controller of Examination in affiliated college of the university after checking all security , transparency , credibility and previous reports of flying squad.	Yes	1	Whether examination centre is within the territorial jurisdiction of the HEI	Yes
Srno	It is certified that all the activities .	Name of Centre	Address of Centre / City/ Pin Code/ State	Briefly write on the methods and steps to be adopted for conduct of examination to ensure security, transparency & credibility of examination	Whether Examination centre fulfills all the requirement mentioned in Annexure II	A) Proposed Examination Centre for term end examinatio for ODL programme for Upcoming Academic Years		
						2	Whether the examination	Yes

							centre is located as per clause 13 (7) of Part IV of Regulations	
							3 Provision of CCTV Cameras	Yes
							4 Provision of Bio-metric attendance	Yes
							5 Provision of Video recording	Yes
2	Yes	ODM College for Women	Muklan-Hisar-125001-Haryana	Observer, Center Superintendent and Dy. Superintendent appointed for examinations are among the experienced and senior faculty members . In addition Flying squad of Senior Teachers are also appointed.University having multi layer Encoding and Decoding system answer script evaluations. Questions papers will provided only few minutes before start of examination on all examination centers by university examination branch. Examination centers are By Controller of Examination in affiliated college of the university after checking all security , transparency , credibility and previous reports of flying squad.	Yes		1 Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations	Yes
							2 Whether the examination centre is located as per clause 13 (7) of Part IV of Regulations	Yes
							3 Provision of CCTV Cameras	Yes
							4 Provision of Bio-metric attendance	Yes
							5 Provision of Video recording	Yes
3	Yes	Fateh Chand Women College	Hisar-Hisar-125001-Haryana	Observer, Center Superintendent and Dy. Superintendent appointed for examinations are among the experienced and senior faculty members . In addition Flying squad of Senior Teachers are also appointed.University having multi layer Encoding and Decoding system answer script evaluations. Questions papers will provided only few minutes before start of examination on all examination centers by university examination branch. Examination centers are By Controller of Examination in affiliated college of the university after checking all security , transparency , credibility and previous reports of flying squad.	Yes		1 Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations	Yes
							2 Whether the examination centre is located as per clause 13 (7) of Part IV of Regulations	Yes
Srno	It is certified that all the activities .	Name of Centre	Address of Centre / City/ Pin Code/ State	Briefly write on the methods and steps to be adopted for conduct of examination to ensure security, transparency & credibility of examination	Whether Examination centre fulfills all the requirement mentioned in Annexure II	1	Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations	Yes
						2	Whether the examination centre is located as per clause 13 (7) of Part IV of Regulations	Yes
						3	Provision of CCTV Cameras	Yes
						4	Provision of Bio-metric	Yes
						5	Provision of Video recording	Yes

	attendance	
5	Provision of Video recording	Yes

Regional Centre

Srno	Name of Regional Centre	Address of Regional Centre	City	Pin Code	State	Name of the Coordinator/ Counselor	Contact Details of the Coordinator/ Counselor	Email Details of the Coordinator/ Counselor	Qualification of Coordinator/ Counselor	No. of LSCs covered under Regional Centre
1	NA	NA	NA	125001	Haryana	NA	9811770509	NA	NA	0

Learner Support Centre (LSC) details

Srno	Name of College & Address	City	Pin Code	State	Whether the College / institute is Private or Govt	Name of Affiliating University / HEI	Name of Co-ordinator	Contact Details of Co-ordinator	Qualifications	No. of Counsellors
1	Shanti Niketan College of Engineering , Tosham Road Hisar	Hisar	125001	Haryana	Private	Guru Jambheshwar University of Science & Technology	Bhoop Singh	9899677890	Post-Graduate	4
2	ODM College for Women , Muklan Hisar	Hisar	125001	Haryana	Private	Guru Jambheshwar University of Science & Technology	Dr. Pratima Kumar	8926357000	PhD	10
3	Asha Girls College , Panihar Chack,	Hisar	125001	Haryana	Private	Guru Jambheshwar University of Science & Technology	Suman Muwal	9466206026	Post-Graduate	8
4	Guru Dronacharya Girls College , Mandi Adampur	Hisar	125052	Haryana	Private	Guru Jambheshwar University Science of Technology Hisar	Manoj Kumar	8168854322	Post-Graduate	8
5	Maharani Lakshmi Bai College , Balsmand road	HISAR	125001	Haryana	Private	Guru Jambheshwar University of Science and Technology , Hisar , Haryana	Dr.Monika	9416276953	PhD	10

Human Resources Information

Academic Staff for ODL Programmes	
Type of Staff *	No. of Staff Exclusively of ODL*
Head / Professor Academic Staff for ODL Programmes	1
Associate Professor Type of Staff *	0

Administrative Staff for ODL Programmes

Type of Staff *	Total No. of Staff Exclusively for ODL
Deputy Registrar	1
Assistant Registrar	1
Section Officer	4
Assistants	5
Computer Operators	22
Class-IV / Mult Tasking Staff	3
Technical / Professional	2
Programmer	1

Administrative Staff for OL Programmes

Deputy Director	
Assistant Director	
Technical Manager (Production)	
Technical Associate (Audio-Video Recording and Editing)	
Technical Assistant (Audio-Video Editing)	
Technical Manager (LMS and Data Management)	
Technical Assistant (LMS and Data Management)	
Technical Manager (Admission, Examination and Result)	
Technical Assistant (Admission, Examination and Result)	
Examiner(s)	
Programmer	1

Faculty Details for ODL

Srno	Year	Academic Session	Name of Programmes	Faculty			
				Name of faculty	Designation	Phone	Email
1	2020-21	January	Sciences - Bachelor of Computer Applications - Computer Applications	Vinod	Assistant Professor	9896060017	vinodgoyal@gjust.org
				Neeraj Verma	Assistant Professor	9466370587	neeraj1417@gmail.com

Computerization / Digitization Status

Srno	Activities	Yes / No
Srno	Student registration / Admission	Yes / No

2	Administration	Yes
3	Finance	Yes
4	Academic activities	Yes
5	Student Support System	Yes
6	Continuous Evaluation	Yes
7	Online Support	Yes

Status of a Court case(s)

Srno	W.P.No	Court / Jurisdiction	Status as on date
1	N.A.	N.A.	N.A.

Help Desk

Help Desk Address: Lab No. 101, Directorate of Distance Education	Name of Contact Person: Er Veenit	Designation: Programmer University
Phone No: 9812399111	Email: dde.gjust@gmail.com	Contact hours for Help Desk: 8

Compliance

Compliance to specific provisions of UGC (ODL Programmes and Online Programmes) Regulations, 2020

The HEI undertakes to ensure all the provisions of the regulation and few specific provisions adherence to the following:

Learner Support Centre defined under these regulations will not be the Learner Support Centre for more than two Higher Educational Institutions at a time to offer programmes in Open and Distance Learning mode:-

Yes

Learner Support Centre will not be set up under a franchisee agreement in any case. :- Yes

Academic and instructional facilities at its Learner Support Centres for Open and Distance Learning mode, and information resources for online delivery of programmes meet all the conditions of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and guidelines issued from time to time. :-

Yes

Intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by HEI shall not be more than three times of the approved intake in conventional mode (in case of Dual Mode). :-

Yes

Learning enrolment under science discipline will commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners (for Open University). :-

Yes

Private University established under a State Act will be eligible to offer programmes under Open and Distance Learning mode through its Head Quarters. :-

Yes

Academic and administrative staff has appointed as per University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in the Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulation, 2018 :-

2010. :-

Yes

Academic Staff mentioned in application are exclusively appointed for the proposed programmes. :- Yes

Examination Centres meet all the guidelines laid under Annexure II of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

Upload Affidavit as per the prescribed format :- View (/Uploads/Proposal/DeclarationAffidavit/HEI-P-U-0162/HEI-P-U-0162_UploadAffidavit_20201015170745.pdf)

Submission

It is hereby declared and affirmed that the Higher Educational Institution shall adheres to all the provisions mentioned under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 including following Annexures

- Centre for Internal Quality Assurance (CIQA) in Annexure I
- Conduct of Examination and Minimum Standards for Examination Centres in Annexure II
- Territorial Jurisdiction and Regulating Provisions for Different Types of Higher Educational Institutions in Annexure III (For ODL Programmes)
- Human Resource and Infrastructural Requirements in Annexure-IV
- Guidelines on Programme Project Report (PPR) in Annexure-V
- Quality Assurance Guidelines of Learning Material in Multiple Media and Curriculum and Pedagogy in Annexure-VI
- Guidelines on Self-Learning Material and E-Learning Material in Annexure-VII
- Learner Support Centres in Annexure-VIII
- Assessment Criteria for Offering Online Programmes through Non-SWAYAM Learning
- Learning Platform in Annexure-IX (For ONLINE Programmes)
- Grievance Redress Mechanism in Annexure-X

Further undertakes to ensure that the HEI shall display on its website a joint declaration by authorized signatories, Registrar and Director of Centre for Internal Quality Assurance, authenticating the documents uploaded on its website, in compliance of regulation 9 of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. The Higher Educational Institution shall be solely responsible for any legal issues arising out of non-compliance of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI understand that in case information provided is found to be contrary to the fact, it would entail not only withdrawal of permission/recognition for such ODL courses but also for other courses offered by the institutions, on regular and conventional mode

Submitted Date: 10/15/2020 5:09:04 PM