

Proforma for seeking approval for opening of Study Centre of Directorate of Distance Education, GJUS&T, Hisar.

Application to be forwarded alongwith the request on letter of Affiliated College/Institute of GJUS&T.

1. Name of College/Institute with complete address

ODM COLLEGE FOR WOMEN
12 KM Stone Hisar-Rajgarh Road, NH-52,
Muklan, Hisar

Details of Principal/Head of Institute /College

Name : Dr. Ajit Singh

Phone No : 93155-15131

Mobile No : 92155-15131

Email Id : ajitsingh1512@gmail.com / odmcollegehisar@gmail.com

Fax No:

2. Details of Coordinator (Must be approved teacher by the University)

Name : Dr. Pratima Kumar

Designation : Principal

Qualifications: ph.D

Mobile No: 89263-57000

Phone No:

Email Id info@odmcollege.com

3. Details of Existing Programmes

Sr. No.	Name of Programme	Year of start of Programme	Intake	Nc. of student admitted in current year
1.	<u>B.A.</u>	<u>2019</u>	<u>60</u>	
2.	<u>B.Com</u>	<u>2019</u>	<u>60</u>	
3.	<u>B.Sc (N.H.)</u>	<u>2019</u>	<u>40</u>	
4.	<u>B.Sc (Med.)</u>	<u>2019</u>	<u>40</u>	
5.				
6.				
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4. Programmes proposed in Distance Education Mode B.A, B.com, B.AC Mass communication)
1 all diploma Courses.

Sr. No.	Name of Programme	Whether Lab facility is available to run the programme (tick the appropriate one)?
1.	B.A.	Yes/No/NA
2.	B.Com	Yes/No/NA
3.	B.A (Mass Comm.)	Yes/No/NA
4.	PGDCA	Yes/No/NA
5.	PGDMC	Yes/No/NA
6.	PGDCBM	Yes/No/NA
7.	PGDISM	Yes/No/NA
8.	PGEM	Yes/No/NA
9.	PGDT	Yes/No/NA
10.	Mgt. Diploma ALL	Yes/No/NA

5. Availability of Computers/Equipment

	No.	Make
Computer	55	
Equipment	20 kv UPS + 2 printer	2 scanner + photocopier
Any other	internet connection (lease line)	

6. Number of Books available in the Library for the proposed programme

Sr. No.	Name of Programme	No. of Books available
1.	B.A.	
2.	B.Com	
3.	Diploma Courses	
4.		
5.		
6.		
7.		
8.		
9.		
10.		

7. Details of Faculty for the proposed programme

Sr. No.	Name	Designation	Qualifications	Full time/Part time	Contact No.
1.	Bhashi Bala	Asstt. prof.	H.Com/MBA	Full time	9466842197
2.	Sonia Grover	- do -	H.Com/MBA	- do -	9812345366
3.	Naveen	- do -	M.A (English)	- do -	9991441382
4.	Nisha	- do -	M.A (Hindi)	- do -	7206208384

5.	Alpam	— do —	MCA	— do —	
6.	Kanchan	— do —	B-Tech	— do —	999283445
7.	Rakha	— do —	M.Sc (Math)	— do —	9991680535
8.	Sherya	— do —	M.Sc (Mass comm.)	— do —	7015260845
9.	Meenakshi	— do —	M.A. Pol. Sci	— do —	8180000009
10.	Neha	— do —	M.Com	— do —	7988735907

Note: Fill up the Faculty details for each Programme separately

8. **Infrastructural details exclusively available to run Distance Education Programme**

No.	Dimensions
12	27X30
1	10X20
1	2200 sq. ft
1	1200 sq. ft

a) No of class room and size of each class room:

b) Room no of Coordinator and size of room:

c) Room no of student counselling room and size of that room:

d) Dimension of library :

e) Dimension of computer lab:

f) Speed of internet facility available : ☒

g) No of scanner exclusively available for admission process /other activities of distance education programme :

h) No of printer exclusively available for admission process / other activities of distance education programme :

9. Attach proof of Application Processing fees of ☒ 40,000/- deposited.

10. Attach the proof of all kind of approval of statutory bodies like NBA, AICTE, NCTE, etc. till date, whichever is applicable.

Signature and Seal of Principal/Director
Director
ODM College for Women
Muklan, HISAR

DIRECTORATE OF DISTANCE EDUCATION
GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR

Inspection Report of Study Centre

1. Name of the Institution :

ODM College for Women,
Munklan, Hisar

2. Year of Establishment : 2019

3. Courses in Regular Mode :

S. No.	Name of Course	Intake	Year of Start
1.	B.A.	60	2019
2.	B.Com.	60	2019
3.	B.Sc. (N.M.)	40	2019
4.	B.Sc. (Med.)	40	2019

Salt

[Signature]

Med

4. Availability of Computer/Equipment :

Availability	No.	Make
Computer	55	Dual Core
Equipment	Physics Lab Chemistry Lab,	
Any other	Dio. Lab, Geography Lab LCD, Projector, Scanner, Printer	

5. Courses Applied for Distance Education Mode:

BA, B.Com., BA (MC) PGDEA, PGDMC, PGDCBM,
PGDISM, PGEM, PGDT, All Mgt. Diplomas.

6. Internet Connection : Airtel Leax Line

7. Multimedia Facility : LED, Computer Lab.

8. Faculty for running the Distance Education Programmes:

S. No.	Name of the Programme	Name of the Faculty	Faculty is whether Full Time/Part Time
	List attached at F'A'		

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S.No.	Infrastructure Facility	Nos.	Dimensions
1.	Class Rooms	5	27x30
2.	Computer Lab.	1	1200 sq.ft.
3.	Office Room(s)	2	15x20 (each)
4.	Faculty Room(s)	1	15x20
5.	Director's Room	1	24x24
6.	Library	1	2200 sq.ft.
7.	Other	Labs.	

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11. Any other item Playground, Canteen, Medical Facility

12. Date of Inspection of the study centre : 8-7-2019

13. Recommendations of the Inspection Committee:

(i) **Facts Findings**

The College is fit for the study centre of
DE of GVTIT, Hosa

(ii) **Final Recommendations**

Whether approval may be granted (Yes/No) Yes.

Name of Course recommended for Approval: _____

1. BA

2. B.Com.

3. PGDCA

4. MCA 5 years.

5. PG Diploma in Env. Mgt.

6. PG Diploma in Fin. Mgt.

7. PG Diploma in Marketing Mgt.

8. PG Diploma in Int. Business

9. PG Diploma in HRM

Hally

Umed
(CAP) (CS) DDE

(Signature of Members of Inspection Committee)

**DIRECTORATE OF DISTANCE EDUCATION
GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR**



No: DE-3/19/ 278
Dated: 17-07-19

Centre Code - 4107

To

The Director/Principal
ODM College for Women,
Muklan, Hisar

Subject: Approval for Study Centre of Guru Jambheshwar University of Science & Technology, Hisar.

Reference your application dated 25.06.2019 on the above noted subject.

1. Consequent upon the inspection of your Institute made by the Inspection Committee on dated 08.07.2019 and deposited security money of Rs. 1,00,000/- (Refundable) by your institute vide online token No. 7184 dated 16.07.2019, the Vice-Chancellor has approved your Institution as Study Centre of this University for running following Distance Education Programmes w.e.f. academic session 2019-20:

Sr. No.	Name of Programme	Maximum Intake
1	Bachelor of Arts.	120
2	Bachelor of Commerce.	120
3	Post Graduate Diploma in Computer Applications (PGDCA)	120
4	Master of Computer Applications (MCA 5 Years)	120
5	Post Graduate Diploma in Environmental Management (PGDEM)	120
6	Post Graduate Diploma in Financial Management (PGDFM)	120
7	Post Graduate Diploma in Marketing Management (PGDMM)	120
8	Post Graduate Diploma in International Business (PGDIB)	120
9	Post Graduate Diploma in Human Resource Management (PGDHRM)	120

2. The existing terms and conditions enumerated in the Guidelines/Norms & Standards for Study Centres, as may be amended from time to time, will have to be strictly adhered to by your Study Centre.

Endst. No. DE-3/2019/ 279-284

Dy. Director (DE)
for Director (DE)
o/c
Dated: 17.7.2019

Copy of the above is forwarded to the following for information & further necessary action.

1. Dean of Colleges, GJUS&T, Hisar.
2. Controller of Examinations, GJUS&T, Hisar.
3. The Director, UCIC, GJUS&T, Hisar with the request to add the name of said Study Centre on the University website.
4. Deputy Registrar (A/c), GJUS&T, Hisar.
5. Deputy Registrar SC/ST Cell, GJUS&T, Hisar.
6. Superintendent I, II & III (DE) Internal.